



GCG MEMORANDUM CIRCULAR NO. 2014 – 02

SUBJECT : POLICIES AND GUIDELINES ON THE INTEGRATED CORPORATE REPORTING SYSTEM (ICRS) FOR THE GOCC SECTOR

DATE : 24 MARCH 2014

1. **BACKGROUND AND PURPOSE.** – Section 5(c)(6) of the “GOCC Governance Act of 2011” (R.A. No. 10149)¹ mandates the development of an **Integrated Corporate Reporting System (ICRS)** for the GOCC Sector towards achieving the following policy objectives:

- (a) Assist the State in the exercise of its ownership rights in the GOCC Sector through the provision of up-to-date, complete and relevant information;
- (b) Streamline the various reportorial requirements for GOCCs; and
- (c) Promote greater transparency and timely access to relevant information on the GOCC Sector through a single online web portal.

Section 44 of the **CODE OF CORPORATE GOVERNANCE FOR GOCCs** (GCG MC No. 2012-07) requires “[e]very GOCC, acting through its Board and Management, [to] ensure that it becomes an active and responsible member and contributor to the ICRS.” Accordingly, this Circular has been issued to establish the policies and guidelines for the ICRS, and to link the system with the Open Data Philippines initiative of the Aquino Administration.

2. **COMPONENTS OF THE ICRS.** – The ICRS consists of the following components:

- (a) **GOCC MONITORING SYSTEM (GMS)**, which pertains to the financial information about the GOCC, such as but not limited to financial statements and corporate operating budgets; and
- (b) **GOCC LEADERSHIP MANAGEMENT SYSTEM (GLMS)**, which pertains to non-financial information regarding the GOCC’s profile, such as but not limited to the latest version of the charter, performance scorecards, and organizational structures. It also includes information on incumbent Appointive Directors.

Beginning CY 2014 onwards, compliance with the deadlines and submission of reports through the ICRS shall be an additional **Good Governance Condition** for purposes of the Performance-Based Bonus (PBB)

¹See Sec. 10, R.A. No. 10149.

and Performance-Based Incentive (PBI) systems. Failure to comply shall be a ground to disqualify a GOCC from the PBB System or the Appointive Members of the Governing Board from the PBI System for a particular calendar year, without prejudice to imposing other sanctions.

3. DUTIES AND RESPONSIBILITIES. –

3.1. **Governing Board.** – The Governing Board shall designate Senior Management officers and promulgate the necessary policies to provide them with full authority to:

- (a) Certify the data to be submitted to the Governance Commission through the ICRS;
- (b) Ensure compliance with the policies and guidelines herein; and
- (c) Perform all acts incidental to or reasonably necessary to ensuring compliance.

3.2. **GMS Representative.** – The head of Finance or whoever is designated by the Governing Board to be the GOCC's GSM Representative shall:

- (a) Collect all necessary information and complete the reports required by the GSM;
- (b) Electronically publish and certify the truthfulness and accuracy of the information submitted through the GSM within the deadlines prescribed herein;
- (c) Monitor the GSM/ICRS for important updates and/or system changes and report them to the proper authorities within the GOCC as needed;
- (d) Coordinate with GCG Officers for the verification or clarification of the information submitted, as well as facilitate the submission of any additional requested documents / records.

3.3. **GLMS Representative.** – The Compliance Officer or whoever is designated by the Governing Board to be the GOCC's GLMS Representative shall:

- (a) Collect all necessary information and complete the reports required by the GLMS;
- (b) Electronically publish and certify the truthfulness and accuracy of the information submitted through the GLMS within the deadlines prescribed herein;
- (c) Monitor the GLMS/ICRS for important updates and/or system changes and report them to the offices as needed;
- (d) Coordinate with GCG Officers for the verification or clarification of the information submitted, as well as facilitating the submission of any additional requested documents / records.