



MEMORANDUM ORDER NO. 2014-03.

REORGANIZING THE PROCUREMENT UNIT OF SSS THROUGH THE SCRAP AND BUILD POLICY

WHEREAS, the Social Security System (SSS) has requested the reorganization of its Procurement Management Department in order to allow for greater accountability from the BAC Chairperson, as well as efficiency and better coordination with the full time procurement staff of SSS;

WHEREAS, under Section 4 (a) of Executive Order (E.O.) No. 77, s. 2012, GOCCs with approved RP shall not be allowed additional regular positions for at least five (5) years, except those to be created under the “scrap and build policy” where there is no additional cost to the government;

WHEREAS, the Governance Commission for GOCCs (GCG) pursuant to Republic Act No. 10149 (R.A. No. 10149) is mandated to “evaluate the performance and determine the relevance of the GOCC, to ascertain whether such GOCC should be reorganized, merged, streamlined, abolished or privatized, in consultation with the department of agency to which a GOCC is attached”;

NOW, BE IT –

RESOLVED, pursuant to E.O. No. 77, the request of the SSS to reorganize its Procurement Management Department into a **Procurement Management Division** through the “**SCRAP AND BUILD POLICY**” is hereby **APPROVED** as follows:

Position	Job Level	No. of Positions	Monthly Salary	PS Cost	
				Before	After
Senior Vice President	5M	0 1	116,943		116,943
Department Manager III	3M	1	79,128		79,128
Corporate Executive Officer III	1M	2	40,869		81,738
Senior Specialist	6 NM	1	28,681		28,681
Social Security Officer III	5 NM	1	28,841		28,841
Social Security Officer II	4 NM	4	22,052	22,052	0
Junior Specialist	5 NM	1	28,841		28,841
Junior Executive Assistant	5 NM	2	28,841	57,682	0
Senior Administrative Assistant	4 NM	1	22,052		22,052
Junior Administrative Assistant	3 NM	1	18,622		18,622
Buyer	3 NM	3 2	18,622	55,866	37,244
Logistics Management Officer II	3 NM	5 4	18,622	93,110	74,488
Senior Clerk	2 NM	2	15,195		30,390
TOTAL		21 17		547,003	546,968

RESOLVED FURTHER, the reorganization shall be implemented as follows:

1. In compliance with the "Government Procurement Reform Act" (R.A. No. 9184), the SSS Governing Board shall permanently designate the Senior Vice President position above as the BAC Chairperson for the Head Office and all major procurement projects of SSS, without prejudice to the creation of separate BACs pursuant to Section 11.2 of the Implementing Rules and Regulations of R.A. No. 9184 for decentralized and lower level offices deemed necessary by the SSS Governing Board.
2. The position of Department Manager III shall likewise be permanently designated as the head of the BAC Secretariat.
3. The remaining staff of the Procurement Management Division shall serve as the staff of the BAC Secretariat. However, all incumbents of the positions in the division, including the BAC Chairperson, shall not be entitled to any honoraria since procurement activities are within their regular duties and responsibilities.
4. The Procurement Management Division shall exercise supervision and control over all separate BACs created for decentralized and lower level offices.
5. The incumbent of the position shall have a fixed term of only one (1) year reckoned from the date of appointment, renewable at the discretion of the Governing Board as head of the procuring entity.
6. The Procurement Management Division shall no longer be under the Administration Group, and its head shall report directly to the SSS President/CEO.
7. Funds for the purposes shall be taken fully from the corporate funds of the SSS, which shall be included in its annual Corporate Operating Budget as approved by its Board of Directors;
8. The pertinent provisions of the civil service policies, budgetary, accounting, auditing, and other applicable laws, rules and regulations shall be complied with.
9. Any further modification/s of SSS's Revised Organizational Structure and Staffing Pattern (OSSP) as a result of the above is/are prohibited unless otherwise approved by the GCG.

DONE, in the City of Makati, this 19th day of February, Two Thousand and Fourteen.

BY AUTHORITY OF THE COMMISSION



CESAR L. VILLANUEVA

Chairperson


MA. ANGELA E. IGNACIO
Commissioner


RAINIER B. BUTALID
Commissioner