



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number	6002480
Procuring Entity	GOVERNANCE COMMISSION FOR GOCC
Title	Maintenance & Support Services for the existing GCG-UPS Datacenter covering the period of 01 January to 31 December 2019
Area of Delivery	Metro Manila

Solicitation Number:	18-0110	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Information Technology Parts & Accessories & Perip		
Approved Budget for the Contract:	PHP 70,000.00	Document Request List	1
Delivery Period:			
Client Agency:		Date Published	08/02/2019
Contact Person:	Reynaldo Jr. C. Parungao Administrative Officer V 3/F CITIBANK Center, Makati City Metro Manila Philippines 1226 63-2-328-2030 rcparungao@gcg.gov.ph	Last Updated / Time	08/02/2019 00:00 AM
		Closing Date / Time	12/02/2019 10:00 AM

Description

Please see the attached Purchase Request for Approved Budget for the Contract (ABC) and Technical specifications. Suppliers will need to submit with the proposal/quotation the following documentary requirements:

1. Supplier's 2019 Mayor's/Business Permit; and
2. PhilGeps Certificate of Registration (if applicable) or PhilGeps Registration Number

Failure to submit the above-mentioned documents with the proposal/quotation before the deadline of 12 February 2019, 10:00am renders the submission, NON-COMPLIANT.

The GCG requires performance security for awarded projects with an ABC of ₱50,000.00 and above which will be refunded upon satisfactory completion of the project.

Pursuant to DBM Circular No. 2013-16 dated 23 Dec. 2013 (please see attached), the GCG has adopted the Direct Payment Scheme (DPS) via bank debit system through issuance of List of Due and Demandable Accounts Payable Authority to Debit Account (LDDAP-ADA) in settlement of payables due to creditors/payees.

Section 5.9.2 of the DBM Circular states that, "bank charges shall be borne/paid by the creditor/payee concerned if their account is not maintained at Landbank"

Other Information

Deadline for submission of quotations/proposals with documentary requirements: 12 February 2019, 10:00am

Created by Reynaldo Jr. C. Parungao

Date Created 06/02/2019

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.



PURCHASE REQUEST

Date: 11 October 2018

PR No. **18-0110**

FORM 6

Item No.	Qty.	Unit	Item Description	Estimated Cost (Php)	Approved Budget for the Contract (Php)
	1	lot	Maintenance & Support Services for the existing GCG – UPS for Datacenter covering the period of 01 January 2019 to 31 December 2019 <i>(please see attached Terms of Reference for details)</i> xxxxx Nothing Follows xxxxx	70,000.00	70,000.00
TOTAL:					70,000.00

Purpose: **annual warranty, service support and preventive maintenance of UPS for GCG-Datacenter**

Requesting Party:

Approved by:

Signature:

Printed Name: **ATTY. IRVING V. OCCEÑA**

Designation: **Director III and Chief of Staff**

MARITES CRUZ-DORAL
 Commissioner

INCLUDED IN THE APP: YES / NO
 502990-1000

GCG Received by: JON JON M.
PMD Receipt date: 10/25/18, 8:00AM



TERMS OF REFERENCES

ONE (1) LOT MAINTENANCE & SUPPORT SERVICES FOR THE EXISTING GCG – UPS FOR DATACENTER COVERING THE PERIOD OF 01 JANUARY 2019 TO 31 DECEMBER 2019

1. REQUIREMENTS AND SCOPE OF WORK

The contractor shall provide the following:

- 1.1 The contractor must warrant the following items/units or any parts that must be in good condition and must be replaced immediately once identified defective.

QTY.	DESCRIPTION OF THE EXISTING GCG – UPS FOR DATACENTER
1	SURT10000XLI (10 KVA) with Serial No. QS1331271620

- 1.2 24 x 7 on-call technical service support for onsite check-up in case of emergency or internal alarm.
 1.3 At least two (2) hours response time upon escalation of the alarm.
 1.4 Unlimited telephone assistance for emergency call.
 1.5 Quarterly Preventive Maintenance as scheduled below.

1 st Preventive Maintenance	01 February 2019
2 nd Preventive Maintenance	03 May 2019
3 rd Preventive Maintenance	02 August 2019
4 th Preventive Maintenance	08 November 2018

- 1.6 Service Report every after onsite service checkup or preventive maintenance.

2. TERMS AND CONDITIONS / SERVICE LEVEL AGREEMENT (SLA)

- 2.1 The contract shall cover the 01 January 2019 until 31 December 2019.
 2.2 The contractor must warrant the unit, or any parts must be in good condition and must be replaced immediately once identified defective.
 2.3 If the UPS will be found defective and cannot be repaired due to internal fault, the contractor must replace the defective unit having the same model and capacity or higher depending on the availability of stock to be issued by Schneider Electric Philippines.
 2.4 The contractor must waive the delivery/installation charges, security deposit and interest for overdue unpaid rentals and/or charges.
 2.5 Sales Invoice will be issued every end of the quarter with the following breakdown.
 2.6 Payment collection will be made seven (7) days after the receipt of the sales invoice.

1 st Payment	25% of the total contract
2 nd Payment	25% of the total contract
3 rd Payment	25% of the total contract
4 th Payment	25% of the total contract

Prepared by:


MARK GREGOR M. BENCITO
 OIC – Information Technology Officer III

