



MEMORANDUM ORDER NO. 2013-29

REORGANIZATION OF THE TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY

WHEREAS, Section 57 of Republic Act No. 9593 or the “*Tourism Act of 2009*” authorizes the Tourism Infrastructure and Enterprise Zone Authority’s (TIEZA) Board to “organize, reorganize, and determine the organizational structure and staffing pattern of the TIEZA; abolish and create offices and positions; fix the number of its officers and employees; and transfer and realign such officers and employees, necessary for the efficient and economical conduct of its business and the implementation of its mandate”;

WHEREAS, the Governance Commission for GOCCs (GCG), pursuant to Section 5(a) of the “GOCC Governance Act of 2011” (R.A. No. 10149), is mandated to “evaluate the performance and determine the relevance of the GOCC, to ascertain whether such GOCC should be reorganized, merged, streamlined, abolished or privatized, in consultation with the department or agency to which a GOCC is attached”;

WHEREAS, the TIEZA has an authorized plantilla consisting of 756 positions, of which 474 are filled, as of 31 December 2012;

WHEREAS, the TIEZA Governing Board approved the Reorganization Plan under Board Resolution No. 27-04-10.IV.D, s. 2010 dated 27 April 2010;

WHEREAS, following a series of Technical Working Group meeting/discussions and negotiations between the representatives from the TIEZA Change Management Team (CMT), the Department of Budget and Management (DBM) and the GCG were undertaken, TIEZA officially submitted to the Commission its *Revised* Reorganization Plan on 12 March 2013;

WHEREAS, the Commission finds the Reorganization Plan of TIEZA “to the best interest of the State” as measures of Good Governance and Economic Development through improving national productivity pursuant to Sections 6 and 8(e) respectively of Executive Order No. 43, s. 2011, as well as the Philippine Development Plan 2011-2016”;

NOW, BE IT –

RESOLVED, the said *Revised* Reorganization Plan of TIEZA is hereby **APPROVED WITH MODIFICATIONS**, *i.e.* with 44 organizational units and 530 plantilla positions as reflected in the documents below which form as an integral part of this Memorandum Order (M.O.).

1. Annex A – Reorganization Plan
2. Annex B – Organizational Structure;
3. Annex C – Staffing Pattern; and
4. Annex D – Functional Statements.

The summary of the approved Reorganization Plan are as follows:

1. Reduction of 30% plantilla positions, from 756 to 530;
2. Reduction of organizational units from 49 to 44;
3. Transfer of Internal Audit Department from the Office of the General Manager to the Office of the Board of Directors;
4. Upgrade Management Information Systems Division into a Department and transfer under the Office of Chief Operating Officer;
5. Merger of Administrative Sector and Finance Sector; downgrade Human Resources Department and General Services Department into a Division under the Administration Department;
6. Abolition of the following:
 - (a) Documentation Division under Office of the Legal Counsel;
 - (b) Project Development Management Division under Planning Management Service Office;
 - (c) Medical Services Division under Administrative Sector;
 - (d) Cost and Schedule Division under Infrastructure Sector;
 - (e) Three (3) Divisions under the Construction Implementation Department;
 - (f) Regional Monitoring Department and its four (4) divisions;
 - (g) Advertising and Promotions Division;
7. Creation of the following:
 - (a) Financial Audit Division and Operations Audit Division under Internal Audit Department;
 - (b) Monitoring and Evaluation Division under Corporate Planning Department;
 - (c) Two (2) Divisions under Construction Management Department;
 - (d) Operations Department to supervise Operating Entities under the Asset Management Sector;
 - (e) Tourism Enterprise Zone (TEZ) Management Sector;
8. Renaming of the following:

Before Reorganization	After Reorganization
Office of the Legal Counsel	Legal Department
Litigation and Investigation Division	Litigation Division
Planning Management Service Office	Corporate Planning Department
Planning Division	Strategic Planning Division
Revenue Department	Travel Tax Department
Travel Tax Division	Privilege Administration Division
Infrastructure Sector	Architectural and Engineering Services Sector
Physical Planning Department	Project Evaluation and Planning Department

Planning and Design Division	Project Planning and Design Division
Documentation Division	Project Management Division
Construction Implementation Department	Construction Management Department
Operations Sector	Asset Management Sector
Sales and Marketing Department	Business Development Department
Marketing Division	Business Research and Development Division

RESOLVED FURTHER, that the implementation of this order shall comply with the following conditions and guidelines:

1. Filling up of vacant positions shall be programmed to ensure overall financial viability of agency operations, actual revenue collection and operating requirements;
2. Funding requirements for regular positions shall be included in the Corporate Operating Budget of the Corporation;
3. TIEZA to adopt and offer the retirement and separation package for the affected personnel in the implementation of the Reorganization Plan using the incentives provided under the Executive Order (E.O.) No. 366, s. 2004, as amended by E.O. No. 77, s. 2012;
4. The Governing Board through the Chief Operating Officer shall be accountable for the payment of separation benefits to the retirees/separates pursuant to the pertinent provisions of E.O. Nos. 366 and 77;
5. TIEZA shall submit to the GCG one hard copy and one digital copy in a CD of the Plantilla of Positions;
6. The Reorganization Plan shall be implemented within two (2) months after receipt of this M.O. and a monthly progress report shall be submitted until such has been completed;
7. The pertinent civil service, budgetary, accounting, auditing and other relevant laws, rules and regulations shall be complied with; and
8. Any further modification/s on the GCG-Approved Organization Structure and Staffing Pattern (OSSP) is/are prohibited unless otherwise approved by the GCG.

DONE, in the City of Manila, this 19th day of June, Two Thousand and Thirteen.



CESAR L. VILLANUEVA
Chairman



CESAR V. PURISIMA
DOF Secretary

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MA. ANGELA E. IGNACIO
Commissioner


FLORENCIO B. ABAD
DBM Secretary


RAINIER B. BUTALID
Commissioner