



PURCHASE REQUEST

23-0056

Entity Name: _____

Fund Cluster: _____

Office/Section :		PR No.:		Date:	
		Responsibility Center Code :			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Unit	Bus/Coaster Transportation Services for GCG Gender and Development (GAD) Planing and Exposure Trip on 15-17 November 2023 for 28 pax in Lipa, Batangas	1		
		Pick-up, Drop-off: Seating Capacity for 28 pax			
		Itinerary: 15 November 2023			
		Pick up from Paseo de Roxas Makati, Haven for women and Girls in Lipa Batangas, Drop-off in Lipa Batangas hotel			
		Itinerary: 17 November 2023			
		Pick up from Lipa Batangas hotel, Stop-over for Lunch, and Drop-off in Paseo de Roxas Makati			
		Other inclusions:			
		Tax, Driver, Fuel, Processing of Mapa/ Macea Permit and Fees, Toll Fees, Driver's Meals, Driver's Allowance, Driver's Accommodation, and Onboard Passenger Accident Insurance		112,000.00	₱112,000.00
		Vehicle Type and Amenities:			
		Bus/Coaster service model not older than year 2018 Air-conditioned with PA System			
Purpose: For the GCG Gender and Development (GAD) Planning and Exposure Trip					
Requested by:		Approved by:			
Signature :					
Printed Name : Teodoro Arsenio F. Paggabao		Atty. Geraldine Marie Berberabe-Martinez			
Designation : OIC-Chief Administrative Officer		Commissioner and GAD Committee Head			

Form No.: 8.521.007.22
 Rev. No.: 03

