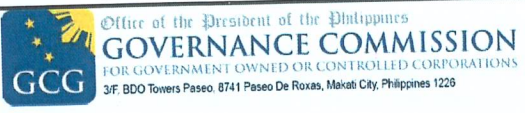


Docket Cop-1



PURCHASE ORDER

Supplier: **INFOWORX, INC.**
 Address: **#384-B, E. Rodriguez Sr. Ave.,
 Cubao, Quezon City**
 TIN: 004-845-988-000-09

P.O. No.: **23 - 0046**
 Date: 09 JAN 2024
 PR Date: **22-Sep-23**
 Mode of Procurement: **Competitive Bidding**

Name of Project: **Supply and Delivery of Brand-New Computers for the GCG - Lot 1**

Place of Delivery: **3rd Floor BDO Towers Paseo (formerly Citibank Center), 8741 Paseo De Roxas, Makati City**

Delivery Period: *Sixty (60) calendar days upon receipt of Purchase Order (PO)*

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot 1	Supply and Delivery of Brand-New Computers for the Governance Commission for GOCCs (GCG) - Lot 1 Mid-Range Desktop Computers (Please see the project's Technical Specifications as reflected in the attached submitted Conformity with the Technical Specifications) Note: The winning bidder shall be subjected to evaluation by the end-user after the implementation of the project. *** Nothing Follows***	31	₱65,580.00	₱2,032,980.00

GOVERNANCE COMMISSION FOR GOCCs
 ALLOTTED
 R.A. No. 11936
 Fund Available: General Special Trust
 Function Project 100010001 - CO
500040009 - Other Machinery & Equipment

JAYPEE O. ABESAMIS
 Director IV, SCITO

(Total Amount in Words) Two Million Thirty-Two Thousand Nine Hundred Eighty Pesos Only. **₱2,032,980.00**

Purpose: To provide computing equipment for the employees and officials in performing their daily productivity tasks to attain the GCG mandates

*** This Purchase Order is subject to the terms and conditions stated at the back of this document***

Conforme:

MR. FREDERICK L. LAO
 Signature Over Printed Name of Supplier
January 15, 2024
 Date

Very truly yours,

ATTY. MARIUS P. CORPUS
 Chairperson and Head of the Procuring Entity

Fund Cluster: 01
 Funds Available: 2,032,980-

JOSUE C. ROSAL
 OIC - Chief Accountant

ORS No.: 04-101101-2023-12-1152
 Date of the ORS: 29 Dec 2023
 Amount: 2,032,980.00



TERMS AND CONDITION

1. **PRICES.** All prices quoted herein are valid, binding and effective at least ninety (90) calendar days from date of quotation/ notice of award. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.

2. **NOTICE.** Awardee/ Supplier shall pick up purchase order (s) issued on his favor within three (3) days after receipt of notice to that effect. A telephone call or fax transmission shall constitute an official notice to the Awardee/ Supplier. Thereafter, if the purchase orders (s) remain unclaimed, the said purchase order (s) shall be sent by the messengerial service to the Awardee/ Supplier at the latter's expense. To avoid delay in the delivery of the requesting office's requirements, all Suppliers shall be precluded from proposing or submitting a substitute sample.

3. **DELIVERY.** Awardee/ Supplier shall be responsible for the source (s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order. Failure by the Supplier to comply with the same shall be ground for cancellation of the award and purchase order without prejudice to the imposition of administrative sanctions provided by the internal rules of the procuring Entity and/ or other applicable laws.

The Procuring Entity (GOVERNANCE COMMISSION FOR GOCCs) reserves the right to accept or reject delivered articles if found not conforming to specifications, terms and conditions stipulated.

4. **PLACE OF DELIVERY.** Awardee/ Supplier shall deliver the items to the Procuring Entity and its Property Officer for inspection and acceptance.

5. **LIQUIDATED DAMAGES.** When the Supplier fails to satisfactorily deliver goods under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the Awardee/ supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by the way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall automatically rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.

Rejected deliveries shall be construed as non-delivery of product (s)/ item (s) and shall be subject to liquidated damages, subject to the terms and conditions prescribed hereof.

6. **WARRANTY.** For the procurement of goods, in order to assure that manufacturing defects shall be corrected by the Awardee/ Supplier, a warranty security shall be required from the Awardee/ Supplier for a minimum period of three (3) months, in the case of Expendable Supplies, or a minimum period of one (1) year, in the case of Non-expendable supplies, after acceptance by the procuring entity of the delivered supplies. Any defective items (s)/ product (s) that may be discovered by the Procuring entity within the warranty period shall be replaced by the Award/ Supplier within seven (7) calendar days upon receipt of a written notice to that effect.

7. **PAYMENT.** Payment shall be made upon submission of the proof of Acceptance and Inspection report issued by the Procuring entity. All transactions are subject to applicable withholding taxes in accordance with existing BIR Rules and Regulations.

8. **OTHER TERMS AND CONDITIONS.** The Procuring Entity may include other terms and conditions depending on the need and nature of the items subject to the purchase order/ contract. The provisions, terms and condition in the project's Terms of Reference (TOR) shall prevail over these terms and condition in case of conflict.

9. **Provisions contained in Title VI of the Civil code of the Philippines on Sales and in Republic Act 9184 and its Revised implementing Rules and Regulations are hereby incorporated and made as an integral part hereof.**

10. **This serves as your Notice to Proceed.**

Full Name and Signature of Authorized Representative
Date Signed



TECHNICAL SPECIFICATIONS

LOT NO. 1 : MID-RANGE DESKTOP COMPUTERS

QUANTITY : 31 UNITS

APPROVED BUDGET FOR THE CONTRACT : ₱2,170,000.00

PLEASE MARK [X] ON INTENT

BIDDING FOR THE LOT NO. 1: [X]

NOT BIDDING FOR THE LOT NO. 1: []

Item	Technical Specification	Statement of Compliance "Comply" or "Not Comply"
1.1	The bidder must provide thirty-one (31) units of desktop computer with complete accessories and satisfies the minimum requirements and specifications below.	"Comply" "Comply" "Comply"
1.2	Must have a Windows 11 Professional 64-bit operating system.	"Comply"
1.3	Must have at least 12 total cores and 20 total threads for the Central Processing Unit (CPU).	"Comply" "Comply"
1.4	Must have at least 2.10 gigahertz (GHz) of base clock frequency and a maximum of at least 4.80GHz.	"Comply" "Comply"
1.5	Must have at least a total installed memory of sixteen (16) gigabytes (GB) of Double Data Rate 4 (DDR4) with a speed of at least 3,200 megahertz (MHz) for system memory technology. Must have an expandable memory up to 128GB.	"Comply" "Comply" "Comply" "Comply"
1.6	Must have at least a total storage capacity of 256GB of Solid-State Drive (SSD) with an interface of M.2 PCIe slot.	"Comply" "Comply"
1.7	Must have at least a total storage capacity of 1 terabyte (TB) of HDD with an interface of 3.5" SATA port and 7,200 revolutions per minute (RPM).	"Comply" "Comply"
1.8	Must have an optical drive with a speed of 8x DVD-RW and 9.0 millimeters (mm) in height.	"Comply" "Comply"
1.9	Must have dedicated graphics memory with at least 2GB DDR3 and must have support for Digital Visual Interface (DVI) and High-Definition Multimedia Interface (HDMI).	"Comply" "Comply" "Comply"
1.10	Must have the following standard Input/Output (I/O) ports in front of the desktop computer: audio jack, USB 3.2 Gen1 Type A ports, USB 3.2 Gen2 Type A ports, and USB 3.2 Gen2 Type C port.	"Comply" "Comply" "Comply"
1.11	Must have the following standard Input/Output (I/O) ports in rear of the desktop computer: D-Sub port, HDMI port, Display Port, COM port, LAN port, audio jack, and USB 2.0 Type A ports.	"Comply" "Comply"
1.12	Must have Gigabit Ethernet technology and support LAN of 10/100/1000 LAN.	"Comply"
1.13	Must be supported of 802.11ax/ac/a/b/g/n, WIFI6, and Bluetooth 5.0.	"Comply" "Comply"
1.14	Must have at least a power supply of <u>300 watts</u> .	"Comply" "Comply"
1.15	Must have mouse and keyboard included.	"Comply"

CERTIFIED TRUE COPY

BY: _____

Julia T

1.16	Must have a monitor with a display screen of 21.5" that supports HDMI and VGA connection, and a screen resolution of at least 1,920 x 1,080.	"Comply" "Comply" "Comply"
1.17	Must include an Uninterruptible Power Supply (UPS) that can handle a run time load of at least 360 watts. Must be a tower type with an input connection type of NEMA 5-15P, an output connection type of 4 NEMA 5-15R, and a circuit breaker.	"Comply" "Comply" "Comply"
1.18	Must have at least three (3) years warranty on parts and labor.	"Comply"
1.19	The delivery of mid-range desktop computers must be completed within sixty (60) calendar days from the receipt of the Notice to Proceed.	"Comply" "Comply"

CERTIFIED TRUE COPY
[Signature]
 BY: _____

Item	Technical Specification	Statement of Compliance "Comply" or "Not Comply"
WARRANTY AND SUPPORT		"Comply"
4.1	The bidder must warrant that the goods supplied are new, unused, pre-built, of the most recent or current models, and that they incorporate all recent improvements in design and materials, except when the technical specifications required by the GCG provides otherwise.	"Comply" "Comply" "Comply" "Comply"
4.2	The bidder must further warrant that all goods supplied shall have no defect, arising from design, materials, or workmanship or from any act or omission of the bidder that may develop under normal use of the supplied goods.	"Comply" "Comply" "Comply"
4.3	The bidder must provide a signed warranty and after-sales service support certificate for all the supplied goods, and the bidder will be supported by their principal in terms of parts and services.	"Comply" "Comply" "Comply"
4.4	The bidder must provide full-time support and managed services, without additional cost to the GCG, during the warranty periods:	"Comply" "Comply"
4.4.1	single point of contact for all hardware components;	"Comply"
4.4.2	<u>nine hours by five days (9x5), Monday to Friday (8:00 AM to 5:00 PM)</u> , service desk support via telephone, email, or online chat portal;	"Comply" "Comply" "Comply"
4.4.3	at least eight (8) hours response time upon receipt of issue escalation and sixteen (16) hours for onsite support, if necessary;	"Comply" "Comply"
4.4.4	if the problem was not resolved by service desk support, the bidder must provide an onsite technical support; and	"Comply" "Comply"
4.4.5	procedures on support and issue escalation.	"Comply"
BIDDER REQUIREMENTS		"Comply" "Comply"
6.1	Must have at least five (5) years of continuous existence and engagement in IT business.	"Comply" "Comply"
6.2	Must have completed a similar contract for supply and delivery of computers for the past three (3) years from the date of submission and receipt of bids.	"Comply" "Comply" "Comply"
6.3	Must be a Platinum PhilGEPS registered supplier.	"Comply"
6.4	Subcontractors are prohibited.	"Comply"
FORM OF QUOTATION		"Comply" "Comply"
7.1	The bidder may participate in one or more lots stated above.	"Comply"
7.2	Bidder must submit a single Technical Component Envelope.	"Comply"
7.3	Bidder participating in more than one (1) lot shall submit separate Financial Component Envelopes for each lot to be bid on. The Financial Component Envelopes shall be properly marked with the particular lot number to be bid on.	"Comply" "Comply" "Comply"
7.4	Bidder must submit the brochures of the product being offered per lot.	"Comply"
7.5	Bidder quotations for each lot shall be inclusive of all costs, applicable taxes, and other incidental expenses. Quotations shall be valid for sixty (60) calendar days from receipt of the bid.	"Comply" "Comply" "Comply" "Comply"

CERTIFIED TRUE COPY

BY: _____

[Handwritten Signature]

POST-QUALIFICATION REQUIREMENTS		"Comply"
8.1	The bidder must provide the following documents during the post-qualification:	"Comply"
8.1.1	a certification issued by the product manufacturers that they are certified partner to supply and provide direct technical support to end-user for the products being offered; and	"Comply"
8.1.2	copy of the company's latest General Information Sheet (GIS), if applicable.	"Comply"
TERMS OF PAYMENT		"Comply"
9.1	Payments shall be made only upon completion of each lot and a certification by the Chairman or Authorized Representative of the GCG to the effect that the goods delivered is in accordance with this Terms of Reference (TOR) and have been duly accepted. Except with the prior approval of the Chairman of the GCG, no payment shall be made for supplies and materials not yet delivered under this TOR.	"Comply"
9.2	Provided further that payment shall be made within twenty (20) working days from the receipt of complete documents, i.e., billing statement / statement of account, and other pertinent documents from the bidder.	"Comply"
9.3	All payments made to the bidder will be subjected to a five percent (5%) reduction, to serve as retention money. The said amounts shall only be released after the lapse of the warranty period.	"Comply"
CONFIDENTIALITY		"Comply"
10.1	Information or rights acquired and obtained from the GCG, including but not limited to any and all obligations prior to the termination or expiration hereof and provisions on confidentiality and proprietary rights, will remain in effect after termination of the services rendered to the GCG. Hence, the undertaking of the bidder not to disclose and to keep information confidential shall subsist even after the expiration or termination of its obligation to the GCG nor can the bidder, at any time, disclose items mentioned or enumerated in Section 10.2 or any information it acquires by virtue of the contract which the GCG deems confidential.	"Comply"
10.2	Records, documents, reports, and relevant data, such as diagrams, plans, designs, estimates, specifications, and other supporting records of materials compiled and prepared in the courses of the performance of the services shall be absolute properties of GCG and shall not be used by the bidder for purposes not related to this agreement without prior written approval of GCG. Copies of such documents as required in this TOR shall be turned over to GCG upon completion of the project except that the bidder shall have the right to retain a copy of the same.	"Comply"

I hereby agree to comply and comply all the above technical specification requirements above as per bid bulletin no. 1.

INFOWORX INC.
Name of Company/Bidder

Frederick L. Lao
FREDERICK L. LAO
Signature over Printed Name of Bidder

October 27, 2023
Date

