



PURCHASE REQUEST

23-0044

Entity Name: Governance Commission for GOCCs

Fund Cluster: 01

Office/Section: <u>Administrative and Finance Office</u>		PR No.: _____	Date: <u>19 September 2023</u>		
		Responsibility Center Code : _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Lot	Supply and Delivery of Sixteen (16) Pieces Folding Training Tables	1		166,000.00
		Technical Specifications:			
		1. Folding Training Table with Caster			
		2. Size: 1800 mm (Length) 600 mm (Width) 740-750 mm (Height)			
		3. 25mm Thick Wooden Table Top with Wooden Damper			
		4. Steel Powder Coated Frame			
		Terms:			
		1. Inclusive of delivery charge.			
		2. All items should be delivered within seven (7) working days upon the receipt of Purchase Order.			
		3. Replacement of defective item to GCG without additional charge.			
		4. GCG shall be given twenty (20) working days upon submission of complete billing documents for payment processing.			
		Nothing Follows			
					166,000.00

GOVERNANCE COMMISSION
 GOCCs
 ALLOTMENT
 A. No. 11699
 Fund Available: ()
 Function: Project
 100010001
 502322001 - CEM - EXP
 FURNITURE & FIXTURE

Purpose: To be used by GCG officials, personnel and visitors in the GCG Main Office Training Room for seminars, meetings and trainings.

Requested by: _____
 Signature : _____
 Printed Name : Teodoro Arsenio F. Paggabao
 Designation : OIC - Chief Administrative Officer - Admin.

Approved by: _____
 Signature : _____
 Printed Name : Raul T. Abad
 Designation : OIC - Director IV - AFO

GCG Received by: Kyalyn P.A.
PMD Receipt date: 09/21/23