



**PURCHASE REQUEST**

**23 - 0018**

Entity Name: \_\_\_\_\_ Fund Cluster: \_\_\_\_\_

Office/Section : OCP/SCITO/OGC/DAMO		PR No.: _____	Date: 07 March 2023		
		Responsibility Center Code : _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Unit	<i>Bus Rental Services for the 2023 Office Planning of the Office of the Commission Proper, Strategy, Communications, and Information Technology Office, Office of the General Counsel, and Disposition and Asset Management Office on 29 to 31 March 2023 in San Fernando, La Union.</i>	1	85,000.00	85,000.00
		<b>Details and Inclusions:</b> Day 1: Pick Up at the GCG Makati Office at 6:30am and Drop Off at the Venue in San Fernando, La Union Day 3: Pick Up at the Venue in San Fernando, La Union at 10:00am, Stopover for lunch, and Drop Off in GCG Makati Office Airconditioned bus not older than year 2017 Applicable Government Taxes Fully Vaccinated Drivers Driver's Fee, Meals, Accommodation, Allowance Fuel, Parking, and Toll Fees Tourist bus franchise from the Land Transportation Franchising and Regulatory Board MACEA/MAPA Processing of Permit and Fees Passenger Insurance  *nothing follows*			
				<b>Total</b>	<b>85,000.00</b>
Purpose: For the 2023 Office Planning of the Office of the Commission Proper, Strategy, Communications, and Information Technology Office, Office of the General Counsel, and Disposition and Asset Management Office					
Requested by:		Approved by:			
Signature :	<i>Rio Mariz A. Avila-Amon</i>	Signature :	<i>Mark Gregor M. Bencito</i>	Signature :	<i>Atty. Remus Romano A. Reyes</i>
Printed Name :	Rio Mariz A. Avila-Amon	Printed Name :	Mark Gregor M. Bencito	Printed Name :	Atty. Remus Romano A. Reyes
Designation :	OIC - Planning Officer V	Designation :	OIC - Information Technology Officer III	Designation :	Head Executive Assistant & Chief of Staff
Requested by:		Approved by:			
Signature :	<i>Melencio R. Zuniga, Jr.</i>	Signature :	<i>Atty. Joseph Harvey M. Vehemente</i>	Signature :	<i>Atty. Michael D. Pabalinas</i>
Printed Name :	Melencio R. Zuniga, Jr.	Printed Name :	Atty. Joseph Harvey M. Vehemente	Printed Name :	Atty. Michael D. Pabalinas
Designation :	Corporate Governance Officer V	Designation :	Attorney IV	Designation :	Director IV, OGC
Requested by:		Approved by:			
Signature :	<i>Atty. Gileen V. Canobas-Manaig</i>	Signature :	<i>Atty. Juliet Marie M. Guevara</i>	Signature :	
Printed Name :	Atty. Gileen V. Canobas-Manaig	Printed Name :	Atty. Juliet Marie M. Guevara	Printed Name :	
Designation :	Attorney V	Designation :	Attorney V	Designation :	

GOVERNANCE COMMISSION FOR GOCCs  
 ALLOTTED  
 R.A. No. 11629/1996  
 Fund Available ( ) General ( ) Special ( ) Trust ( )  
 Function Project 100010001  
 5020201002 - TRAINING EXPENSE