



22 August 2024

**EXTENSION OF DEADLINE FOR SUBMISSION OF QUOTATIONS  
 PURCHASE REQUEST NO. 24-0056**

**ONE (1) LOT SUPPLY AND DELIVERY OF OIL DIFFUSERS AND ESSENTIAL  
 OILS FOR GCG MAIN AND EXTENSION OFFICE**

This notice is issued to modify and amend the schedule described below.

ACTIVITY	FROM	TO
Deadline of Submission of Quotation for the “One (1) Lot Supply and Delivery of Oil Diffusers and Essential Oils for GCG Main and Extension Office”	<b>22 August 2024, 10:00 am</b>	<b>28 August 2024, 2:00 pm</b>

All submissions via email must be sent to [procurement@gcg.gov.ph](mailto:procurement@gcg.gov.ph) with subject name: **“Submission for the procurement of ONE (1) LOT SUPPLY AND DELIVERY OF OIL DIFFUSERS AND ESSENTIAL OILS FOR GCG MAIN AND EXTENSION OFFICE.”**

On the other hand, **all physical submissions must be labelled and addressed:**

<b>ATTENTION:</b>	<b>The Bids and Awards Committee, GCG</b>
<b>RE:</b>	<b>Submission for the Procurement of ONE (1) LOT SUPPLY AND DELIVERY OF OIL DIFFUSERS AND ESSENTIAL OILS FOR GCG MAIN AND EXTENSION OFFICE</b>

Failure to submit **ALL** of the required documents with the **Request for Quotation form signed by the bidder’s authorized representative before the deadline on 28 August 2024, 2:00 pm** renders the submission, **NON-COMPLIANT**.

For guidance and information of all concerned.

