

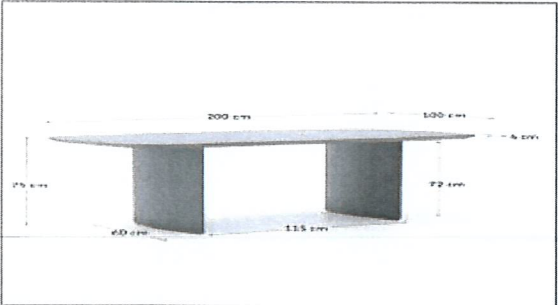


**BIDS AND AWARDS COMMITTEE
 RESOLUTION No. 24-0015-SBB
 08 APRIL 2024
SUPPLEMENTAL BID BULLETIN**

**CLARIFICATIONS AND REVISIONS IN THE TERMS OF REFERENCE ON THE
 PROCUREMENT OF SUPPLY AND DELIVERY OF OFFICE FURNITURE FOR
 GCG EXTENSION OFFICE A**

TERMS OF REFERENCE (TOR)	
ORIGINAL PROVISION	REVISED PROVISION
<p>II. TERMS</p> <p>D. All items should be delivered within twenty (20) working days upon receipt of the Purchase Order.</p>	<p>II. TERMS</p> <p>D. All items should be delivered within twenty (20) working days upon receipt of the Purchase Order. <u>The winning bidder, however, may request for an extension of delivery of items stated in the Lot/s at least five (5) working days prior to the actual deadline, subject to the approval of the GCG Administrative and Finance Office (AFO).</u></p> <p><u>The winning bidder may request for an extension only ONCE. Non-delivery of the items after the set deadline shall cause the GCG to impose liquidated damages from the winning bidder or supplier and/or may terminate the PO.</u></p>
<p>LOT 1 – Office Chairs</p> <p>B. Executive Chairs - Sixty-Two (62) Pieces</p> <ul style="list-style-type: none"> • Highback Chair with Headrest and Armrest <ul style="list-style-type: none"> - Leatherette Headrest - Mesh Backrest • Height: At least 122 cm • Features: Tilt-lock Function, Pneumatic Height Adjustment, 360° Swivel Function 	<p>LOT 1 – Office Chairs</p> <p>B. Executive Chairs - Sixty-Two (62) Pieces</p> <ul style="list-style-type: none"> • Highback Chair with Headrest and Armrest <ul style="list-style-type: none"> - Leatherette Headrest - Mesh Backrest • <u>Coverings: Thick Foam Leatherette</u> • Height: At least 122 cm

[Handwritten signature]

<ul style="list-style-type: none"> • Base Type: Chrome Star Base with Caster Wheels • Color: Black 	<ul style="list-style-type: none"> • Features: Tilt-lock Function, Pneumatic Height Adjustment, 360° Swivel Function • Base Type: Chrome Star Base with Caster Wheels • Color: Black
<p>LOT 2 – Office Tables and Mobile Pedestals</p> <p>E. Rectangular Meeting Table – One (1) Piece</p> <ul style="list-style-type: none"> • Main Table Size: 240 cm (L) x 120 cm (D) x 75 cm (H) • Tabletop Thickness: 5 cm • Sidings: 2mm PVC Edge Band Machine Pressed • Structure: E1 Moisture Resistant Board • Finish: Wood Varnished 	<p>LOT 2 – Office Tables and Mobile Pedestals</p> <p>E. Rectangular Meeting Table – One (1) Piece</p> <ul style="list-style-type: none"> • Main Table Size: 240 cm (L) x 120 cm (D) x 75 cm (H) • Tabletop Thickness: 5 cm. <u>Must be provided with wrap-around sidings.</u> • Sidings: 2mm PVC Edge Band Machine Pressed • Structure: E1 Moisture Resistant Board • Finish: Wood Varnished • <u>Table legs: (see illustration)</u> 
CLARIFICATIONS	
QUERY	REMARKS
<p>Are there pictures as reference for all items?</p>	<p>Only the rectangular meeting table (Item E of Lot No. 2) will be provided with a picture. The rest of the items have a general description that will no longer require elaboration.</p>
<p>Is the awarding on a per lot basis?</p>	<p>Yes, the project consists of two (2) lots. It is possible that a bidder may be awarded for Lot No. 1 and a different bidder for Lot No. 2.</p>




Is the bidding documents fee is still the same in case the bidder participated only in one (1) lot?	The Bidding Documents fee is ₱1,000.00 per lot. If the bidder participates in both lots, the amount would be ₱2,000.00. In case the bidder participates only in one lot, the amount would be ₱1,000.00.
How many copies of the bid submission must be submitted?	<p>Each bidder shall submit one (1) original and eight (8) copies of the first and second components of its bid.</p> <p>Bidders may participate in one or both lots stated above.</p> <p>Bidders must submit a single Technical Component Envelope.</p> <p>Participating bidders to both lots shall submit separate Financial Component Envelopes for each lot to be bid on. The Financial Component Envelopes shall be properly marked with the particular lot number to be bid on.</p>
For Lot No. 1: Item A (Top Executive Chairs), specifically the Armrest. Is it possible to offer polyurethane (PU) leather instead of a leatherette?	Polyurethane armrest is NOT acceptable, the end-user will retain the technical specifications provided for in the Bidding Documents
For Lot No. 1: Item A (Top Executive Chairs) and Item B (Executive Chairs), what type of Tilt-lock is required? One-lock position, or a Tilt-lock between 90-125?	There is no required angle for the tilt-lock function of the executive chairs. Whatever is the standard lock function of the executive chairs are positioned is acceptable.
Is there a need to attach the documents enumerated under Annex A of PhilGEPS Platinum Certificate?	<p>In order to conserve paper and avoid heavy and voluminous bid submission that entails unnecessary cost to the bidder:</p> <ul style="list-style-type: none"> ➤ There is no need to attach a copy of the legal documents enumerated in Annex A of the PhilGEPS Certificate of Registration (Platinum Membership). Bidders are only required to submit the same during post-qualification for the Technical Working Group's verification. ➤ For the statement of all its ongoing and completed government and private contracts, there is no need to attach a copy of each of the contract enumerated in the statement.

- *Bidders are directed to use the updated Statement of Conformity with Technical Specification attached as **Annex A**. Failure to adopt the prescribed form will be considered as non-compliant.*




(NON-VOTING)
EXEC. DIR. JOHANN CARLOS S. BARCENA
BAC Chairman


MARIA ARSENIA P. PEREZ-TIBLANI
Member


TEODORO ARSENIO F. PAGGABAO
Provisional Member


DIR. MICHAEL D. PABALINAS
Vice-Chairman

(NOT PRESENT)
MARK GREGOR M. BENCITO
Member


ROUGIN ROYCE S. GUTIB
Provisional Member

ANNEX A

Item	Technical Specification	Statement of Compliance <i>“Comply” or “Not Comply”</i>
TERMS		
1.1	The service provider must attach a photo of the items being offered.	
1.2	Inclusive of delivery charge.	
1.3	Unit price of individual items must not exceed Fifty Thousand Pesos Only (₱ 50,000.00).	
1.4	<p>All items should be delivered within twenty (20) working days upon receipt of the Purchase Order. <u>The winning bidder, however, may request for an extension of delivery of items stated in the Lot/s at least five (5) working days prior to the actual deadline, subject to the approval of the GCG Administrative and Finance Office (AFO).</u></p> <p><u>The winning bidder may request for an extension only ONCE. Non-delivery of the items after the set deadline shall cause the GCG to impose liquidated damages from the winning bidder or supplier and/or may terminate the PO.</u></p>	
1.5	Replacement of newly delivered defective item to GCG without additional charge.	
1.6	At least twelve (12) months warranty for all items.	
1.7	GCG shall be given twenty (20) working days upon submission of complete billing documents for payment processing.	
1.8	Additional Requirement: A copy of the company’s latest General Information Sheet (GIS) must be provided during post-qualification.	

TECHNICAL SPECIFICATIONS

LOT NO. 1 : Office Chairs

**APPROVED BUDGET : ₱850,000.00
FOR THE CONTRACT**

PLEASE MARK [X] ON INTENT

BIDDING FOR THE LOT: []

NOT BIDDING FOR THE LOT: []

Item	Technical Specification	Statement of Compliance <i>"Comply" or "Not Comply"</i>
Top Executive Chairs – Four (4) pieces		
1.1	Highback Chair with Headrest and Armrest - Adjustable Leatherette Headrest - Chrome Armrest Upholstered with Leatherette	
1.2	Coverings: Thick Foam Leatherette	
1.3	Height : At least 122 cm.	
1.4	Features: Multi-position Tilt-lock function, Pneumatic Height Adjustment, 360° Swivel Function	
1.5	Base Type: Chromed Star Base with Caster Wheels	
1.6	Color: Black	
Executive Chairs - Sixty-Two (62) Pieces		
2.1	Highback Chair with Headrest and Armrest - Leatherette Headrest - Mesh Backrest	
2.2	<u>Coverings: Thick Foam Leatherette</u>	

2.3	Height: At least 122 cm	
2.4	Features: Tilt-lock Function, Pneumatic Height Adjustment, 360°Swivel Function	
2.5	Base Type: Chrome Star Base with Caster Wheels	
2.6	Color: Black	
Staff Chairs - One hundred Thirty (130) Pieces		
3.1	Midback Chair with Armrest	
3.2	Mesh backrest	
3.3	Leatherette Seat	
3.4	Height: At least 95 cm	
3.5	Base Type: Chrome Star Base with Caster Wheels	
3.6	Color: Black	

TECHNICAL SPECIFICATIONS

LOT NO. 2 : Office Tables and Mobile Pedestals

**APPROVED BUDGET : ₱ 700,000.00
FOR THE CONTRACT**

PLEASE MARK [X] ON INTENT

BIDDING FOR THE LOT: []

NOT BIDDING FOR THE LOT: []

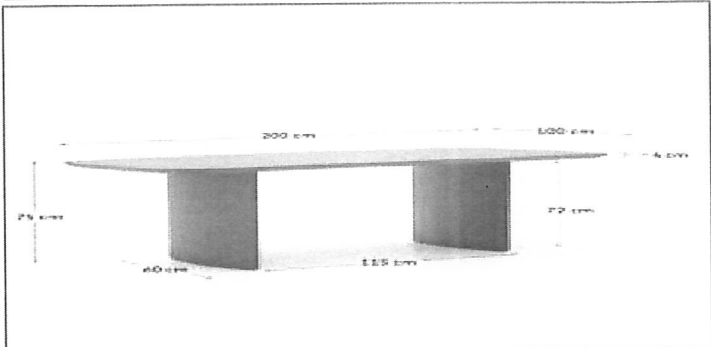
L-Shaped Top Executive Table – Main Table with Left Side Cabinet - One (1) Piece

1.1	Main Table Size: 180 cm (L) x 90 cm (W) x 75 cm (H)	
1.2	Left Side Cabinet Size: 80 cm (L) x 40 cm (W) x 62 cm (H)	
1.3	Features: <ul style="list-style-type: none"> - With Side Credenza - With 3-Drawer Mobile Pedestal - With Pull-Out Tray for Keyboard and Movable CPU Stand 	
1.4	Material: Laminated MDF/Perforated Steel Modesty	
1.5	Finish: Beechwood	

L-Shaped Executive Table – Main Table with Left Side Cabinet - One (1) Piece

2.1	Main Table Size: 160 cm (L) x 80 cm (W) x 75 cm (H)	
2.2	Left Side Cabinet Size: 80 cm (L) x 40 cm (W) x 62 cm (H)	
2.3	Features: <ul style="list-style-type: none"> - With Side Credenza - With 3-Drawer Mobile Pedestal - With Pull-Out Tray for Keyboard and Movable CPU Stand 	

2.4	Material: Laminated MDF/Perforated Steel Modesty	
2.5	Finish: Beechwood	
3-Drawer Mobile Pedestal - One hundred Forty-Four (144) Pieces		
3.1	Dimension: 39.5 cm (W) x 54 cm (D) x 64 cm (H)	
3.2	Features: <ul style="list-style-type: none"> - With Regular Handle - With Centralized Locking System - With File Divider and Pen Tray Holder - With Caster wheels 	
3.3	Finish: Light Gray	
3.4	Material: Steel-Top/Powder-Coated Steel	
4-Seater Round Table - Three (3) Pieces		
4.1	Dimension: 100 cm (D) x 75 cm (H)	
4.2	Round Tabletop Thickness: 2.5 cm	
4.3	Sidings: 0.2 cm PVC Edge Band	
4.4	Structure: E1 Moisture Resistant Board	
4.5	Legs: Round Stainless-Steel Base in Hairline Finish	
Rectangular Meeting Table – One (1) Piece		
5.1	Main Table Size: 240 cm (L) x 120 cm (D) x 75 cm (H)	
5.2	Tabletop Thickness: 5 cm. <u>Must be provided with wrap-around sidings.</u>	
5.3	Structure: E1 Moisture Resistant Board	
5.4	Finish: Wood Varnished	

5.5	<p><u>Table legs: (see illustration)</u></p> 	
Reception Counter Table - One (1) Piece		
6.1	Main Table: 240 cm (L) x 60 cm (D) x H 110 cm (H)	
6.2	Structure: 2.5 cm E1 Moisture Resistant Board + Plywood	
6.3	Sidings: 2mm PVC Edge Band Machine Pressed	
6.4	Countertop Thickness: 2.5 cm	
6.5	One (1) Movable Cabinet in Three-Drawer with Central Lock Mechanism	
6.6	Cabinet Carcass in 1.8 cm Thick High-Pressure Laminate (HPL) E1 Board	
6.7	Carcass – White Finish; Inner Drawers – Wood Grain Finish	
6.8	Full Extension Soft Close Drawer Guide	
6.9	With 1 CPU Rack in 1.8 cm Thich HPL Finish	