



Appendix 60

PURCHASE REQUEST

24-0002

Entity Name: _____ Fund Cluster: _____

Office/Section : CGO A,B and C		PR No. : _____		Date: _____	
		Responsibility Center Code : _____		10-Jan-24	
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Bus or Van	Transportation for CGO A, B and C Office Planning on 24 - 26 January 2024 for 49 pax at Baguio City (Pick up and drop-off only)			
		Itinerary:			
		24 January 2024 6:30 AM - Pick up from Makati City then drop-off to Baguio City	1 unit if Bus or 5 units if Van		145,000.00
		26 January 2024 11:00 AM - Pick up from Baguio City then drop-off to Makati city			
		Inclusions:			
		Fuel			
		Tolls			
		Parking Fees			
		Driver			
		Passenger Insurance			
		All Government Taxes			
		Other Surcharges			
		Vehicle Type and Accessories			
		Airconditioned Bus (w/ curtains)			
		Van			
			TOTAL		145,000.00

Purpose: CGO A, B, and C FY 2024 Office Planning

Requested by: _____
 Signature : _____
 Printed Name : **Johann Angelica S. Calimlim**
 Designation : *Corporate Governance Officer IV, CGO-C*

Approved by: _____
 Signature : _____
 Printed Name : **Atty. Lovely Joy A. Avisado, CPA**
 Designation : *Director IV, CGO-A*

Signature : _____
 Printed Name : **Kenneth M. Rafols**
 Designation : *OIC- Director III, CGO-B*

Signature : _____
 Printed Name : **Atty. Maricor E. Lacambacal**
 Designation : *Director IV, CGO-C*

GOVERNANCE COMMISSION FOR GOCCs
 ALLOTTED

R.A. No. 11975

Fund Avail. () Trust ()

Function Priority 100010001/302010001/302010002
50202010002 - Training Expense

Form No. 8-521-007.22
 Rev. No. 03

GCG Received by: Meilba Moral
 PMD Receipt date: 10 Jan. 2024