



TERMS OF REFERENCE

SUPPLY AND DELIVERY OF APPLIANCES FOR GCG EXTENSION OFFICE - A

I. BACKGROUND

The Governance Commission for GOCCs (GCG) intends to **procure appliances** for the Chairperson Office, Commissioner A Office and Pantry at the newly leased GCG Extension Office - A.

II. TERMS

- A. Unit price of individual items must not exceed Fifty Thousand Pesos Only (₱ 50,000.00).
- B. Inclusive of delivery charge.
- C. The supplier shall supply the products in recyclable packages.
- D. Seven (7) days replacement for manufacturer's defect based on manufacturer's standard.
- E. All items shall be delivered within ten (10) working days upon receipt of the Purchase Order.
- F. At least twelve (12) months warranty on parts and labor for all items.
- G. GCG shall be given twenty (20) working days upon submission of complete billing documents for payment processing.

III. TECHNICAL SPECIFICATIONS

- A. 3.5 cu. Ft. Two-Door Refrigerator – One (1) unit**
 - Dimension: At least 80 (H) cm
 - No Frost Inverter
 - Spill-proof tempered glass shelves or wire shelves
 - At least Energy Star 4.0
 - Products do not contain "controlled refrigerants"
- B. 6.6 cu. Ft. Two-Door Refrigerator – Three (3) units**
 - Dimension: At least 130 (H) cm
 - No Frost Inverter
 - Spill-proof tempered glass shelves or wire shelves
 - At least Energy Star 4.0
 - Products do not contain "controlled refrigerants"
- C. 10.1 cu. Ft. Two-Door Refrigerator – One (1) unit**
 - Dimension: At least 160 (H) cm
 - No Frost Inverter
 - Spill-proof tempered glass shelves or wire shelves
 - At least Energy Star 4.0
 - Products do not contain "controlled refrigerants"



D. Oven Toaster – Four (4) units

- 10 liters capacity
- 60-minute timer with bell ring (min.)
- 100-250 °C temperature
- Material: Stainless-steel

E. Microwave Oven – Four (4) units

- 20 liters capacity
- Digital control panel
- Input Power: 1050 W (min.)
- Output Power: 700 W (min.)

F. Coffee Maker – Three (3) units

- 1.5 liters capacity
- Water tank with water level indicator
- Removable washable filter
- Auto-Drip
- Auto keep warm
- Thermo-glass Carafe

Prepared by:


KARLO JASON A. MURING

Administrative Officer V – Administrative Division

Reviewed by:


TEODORO ARSENIOS F. PAGGABAO

Supervising Administrative Officer – Administrative Division

Noted by:


JERAMEL F. PAREJA

Chief Administrative Officer – Administrative Division

Approved by:


RAUL T. ABAD

Director IV – Administrative and Finance Office