



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7731372
Procuring Entity GOVERNANCE COMMISSION FOR GOCC
Title Supply and Delivery of HP Toners
Area of Delivery Metro Manila

Solicitation Number:	21-0014	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Bid Supplements	0
Classification:	Goods	Document Request List	1
Category:	Office Equipment Supplies and Consumables	Date Published	01/06/2021
Approved Budget for the Contract:	PHP 75,000.00	Last Updated / Time	01/06/2021 00:00 AM
Delivery Period:		Closing Date / Time	04/06/2021 10:00 AM
Client Agency:			
Contact Person:	Reynaldo C. Paruñgao Jr. Administrative Officer V 3/F CITIBANK Center, Makati City Metro Manila Philippines 1226 63-02-53282030 Ext.415 procurement@gcg.gov.ph		

Description

Please see the attached Purchase Request for P.R. No. 21-0014 for the procurement of Supply and Delivery of HP Toners with the Approved Budget for the Contract (ABC) of (P75,000.00) and the Terms of Reference (TOR)/Technical specifications for the project.

Prospective Suppliers/Service Providers will need to submit the SIGNED Proposal Form and the following documentary requirements:

1. Supplier's/Service Provider's 2021 Mayor's/Business Permit;
2. PhilGEPS Certificate of Registration or Registration Number;
3. For:
 - a.) Corporations - Notarized Corporate Secretary's Certificate delegating authority to transact on behalf of the service provider with the supplier's Securities and Exchange Commission (SEC) Certificate of Registration
 - or
 - b.) Sole Proprietorship - DTI Certificate and Notarized Special Power of Attorney (SPA) if applicable.

or

C.) For Partnerships - SEC Registration of partnership and notarized resolution conferring authority for representative to transact on behalf of the same

Failure to submit ALL the above-mentioned documents with the signed Proposal Form before the deadline on 04 June 2021 at 10:00am renders the submission, NON-COMPLIANT.

In cases involving a tie among bidders, the procuring entity will bring the concerned service providers/suppliers to agree on a method to break the tie which shall be non-discretionary/non-discriminatory and is similarly based on sheer luck or chance.

All email submissions must be sent to: PROCUREMENT@GCG.GOV.PH

Pursuant to DBM Circular No. 2013-16 dated 23 Dec. 2013, GCG has adopted the Direct Payment Scheme (DPS) via bank debit system through the issuance of the List of Due and Demandable Accounts Payable Authority to Debit Account (LDDAP-ADA) in settlement of payables due to creditors/payees.

Other Information

Deadline for Submission of quotations/proposals AND documentary requirements: 04 June 2021, 10:00am

You may also view/download the attachments for this project @ <https://gcg.gov.ph/procurement/>

All submissions via email must be sent to procurement@gcg.gov.ph

Verification for receipt of all submissions must be sent to: procurement@gcg.gov.ph

For further inquiries, you may reach us at 5328 2030 local 371 or 415

Created by Reynaldo C. Paruñgao Jr.

Date Created 31/05/2021

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