



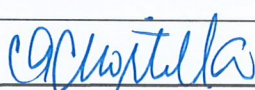
PURCHASE ORDER

Supplier : CIRCLE TRANSPORT CORPORATION	P.O. No. : 24-0011
Address : 149 G. Reyes St., Balong Bato, San Juan, Metro Manila	Date : 06 FEB 2024 <i>PMB copy</i>
TIN : 000-090-353-000	PR Date : 23-Jan-24
Negotiated Procurement - Small Value Procurement	

Name of Project: **TRANSPORTATION SERVICES FOR 28 PERSONS (PICK-UP AND DROP-OFF ONLY)**

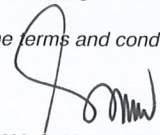
Place of Delivery : **3rd Floor BDO Towers Paseo (formerly Citibank Center), 8741 Paseo De Roxas, Makati City**


Delivery Period : **06 & 08 February 2024**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		TRANSPORTATION SERVICES FOR 28 PERSONS (PICK-UP AND DROP-OFF ONLY)			₱50,000.00
		Itinerary: 06-Feb-24 Pick-up of CSO personnel at 6:00 AM - 7:00 AM from BDO Towers Paseo, Makati City, then drop-off to Tagaytay City 08-Feb-24 Pick-up of CSO personnel at 11:00 AM - 12:00 Noon from Tagaytay City, bus stop for lunch and the drop off to BDO Towers Paseo, Makati City Inclusions: Driver's fees and meals Applicable Government Taxes Fuel Toll and Fees MAPA-MACEA Permit Onboard Travel Insurance Vehicle Type and Accessories: Airconditioned Bus, bus model not older than year 2018 *** Nothing follows *** Requesting Office: <div style="text-align: center;">  MS. CONIE ANN C. MORTILLA <i>OIC - Director III</i> </div>			
<div style="border: 1px solid purple; padding: 5px; width: fit-content; margin: 10px auto;"> <p style="text-align: center; margin: 0;">GOVERNANCE COMMISSION FOR GOODS ALLOTTED</p> <p>R.A. No. <u>11975</u></p> <p>Func Available (<input checked="" type="checkbox"/>) General () Special () Trust ()</p> <p>Function Project <u>301010001/301010002</u></p> <p style="text-align: right;"><u>5020201000 - Training Expense</u></p> <p style="text-align: center; font-size: 2em;"><i>Rays</i></p> </div>					
(Total Amount in Words) Fifty Thousand Pesos Only					₱50,000.00

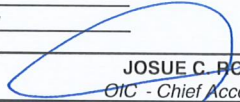
Purpose: **Transportation for CSO Office Planning on 06-08 February 2024 in Tagaytay City**

*** This Purchase Order is subject to the terms and conditions stated at the back of this document***

Conforme: 
EDNA C. MAMUYAC
 Signature over Printed Name of Supplier

Very truly yours, 
ATTY. MARIUS P. CORPUS
 Chairperson

Date: Feb 6, 2024

Fund Cluster : <u>01</u>	ORS No. : <u>02-101101-2024-02-2661</u>
Funds Available : <u>50,000-</u>	Date of the ORS: <u>05 Feb. 2024</u>
 JOSUE C. POSAL <i>OIC - Chief Accountant</i>	Amount : <u>50,000</u>



TERMS AND CONDITION

1. **PRICES.** All prices quoted herein are valid, binding and effective at least ninety (90) calendar days from date of quotation/ notice of award. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.

2. **NOTICE.** Awardee/ Supplier shall pick up purchase order (s) issued on his favor within three (3) days after receipt of notice to that effect. A telephone call or fax transmission shall constitute an official notice to the Awardee/ Supplier. Thereafter, if the purchase orders (s) remain unclaimed, the said purchase order (s) shall be sent by the messengerial service to the Awardee/ Supplier at the latter's expense. To avoid delay in the delivery of the requesting office's requirements, all Suppliers shall be

3. **DELIVERY.** Awardee/ Supplier shall be responsible for the source (s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order. Failure by the Supplier to comply with the same shall be ground for cancellation of the award and purchase order without prejudice to the imposition of administrative sanctions provided by the internal rules of the procuring Entity and/ or other applicable laws.

The Procuring Entity (GOVERNANCE COMMISSION FOR GOCCs) reserves the right to accept or reject delivered articles if found not conforming to specifications, terms and conditions stipulated.

4. **PLACE OF DELIVERY.** Awardee/ Supplier shall deliver the items to the Procuring Entity and its Property Officer for inspection and acceptance.

5. **LIQUIDATED DAMAGES.** When the Supplier fails to satisfactorily deliver goods under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the Awardee/ supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by the way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall automatically rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.

Rejected deliveries shall be construed as non-delivery of product (s)/ item (s) and shall be subject to liquidated damages, subject to the terms and conditions prescribed hereof.

6. **WARRANTY.** For the procurement of goods, in order to assure that manufacturing defects shall be corrected by the Awardee/ Supplier, a warranty security shall be required from the Awardee/ Supplier for a minimum period of three (3) months, in the case of Expendable Supplies, or a minimum period of one (1) year, in the case of Non- expendable supplies, after acceptance by the procuring entity of the delivered supplies. Any defective items (s)/ product (s) that may be discovered by the Procuring entity within the warranty period shall be replaced by the Award/ Supplier within seven (7) calendar days upon receipt of a written notice to that effect.

7. **PAYMENT.** Payment shall be made upon submission of the proof of Acceptance and Inspection report issued by the Procuring entity. All transactions are subject to applicable withholding taxes in accordance with existing BIR Rules and Regulations.

8. **OTHER TERMS AND CONDITIONS.** The Procuring Entity may include other terms and conditions depending on the need and nature of the items subject to the purchase order/ contract. The provisions, terms and condition in the project's Terms of Reference (TOR) shall prevail over these terms and condition in case of conflict.

9. Provisions contained in Title VI of the Civil code of the Philippines on Sales and in Republic Act 9184 and its Revised implementing Rules and Regulations are hereby incorporated and made as an integral part hereof.

10. This serves as your Notice to Proceed.

Full Name and Signature of Authorized Representative
Date Signed

