



MEMORANDUM

FOR : **JAYPEE O. ABESAMIS**
Director IV
 Administrative and Finance Office

FROM : **MARIA ARSENIA P. PEREZ-TIBLANI**
Chief Administrative Officer
 Human Capital Management Division

SUBJECT : **AGENCY REVIEW AND COMPLIANCE PROCEDURE OF STATEMENTS AND FINANCIAL DISCLOSURES**

DATE : **15 JUNE 2021**

Pursuant to Memorandum Circular (MC) No. 2021-1¹ dated 03 June 2021, it is hereby reiterated that the Review and Compliance Committee (RCC) duly constituted under Office Order 2018-019² subsists and that the members therein remain employed in GCG to date. Further, the GCG Internal Memorandum Order No. 2018-11³ has remained effective with no revisions made since its approval. Hence, there is no need for any re-issuance of the guidelines or that of the committee as they remain effective and binding.

APPROVED BY:


JAYPEE O. ABESAMIS
Director IV
 Administrative and Finance Office

¹ Guidelines on the Grant of The Performance-Based Bonus (PBB) For Fiscal Year (FY) 2021 Under Executive Order No. 80, S. 2012 And Executive Order No. 201, S. 2016

² Composition of the Review and Compliance Committee (RCC) with barcode number 2-1306-28-03-2018-005521

³ Guidelines in the Review and Compliance Procedures in the Filing and Submission of Statement of Assets, Liabilities and Net Worth and Disclosure of Business Interest and Financial Connections with barcode number 2-0443-01-10-2018-018967



Office of the President of the Philippines
GOVERNANCE COMMISSION
FOR GOVERNMENT OWNED OR CONTROLLED CORPORATIONS
3/F, Citibank Center, 8741 Paseo De Roxas, Makati City, Philippines 1226



MEMORANDUM

FOR : **JAYPEE O. ABESAMIS**
Director IV

FROM : **JESUS PATRICIA ANNE S. SUERTE FELIPE**
Officer-in-Charge
Human Capital Management Division

SUBJECT : **AGENCY REVIEW AND COMPLIANCE PROCEDURE OF STATEMENTS AND FINANCIAL DISCLOSURES**

DATE : **14 JULY 2020**


This refers to the Inter-Agency Task Force (ATF) on the Harmonization of National Government Performance Monitoring, Information and Reporting Systems Memorandum Circular (MC) No. 2020-1¹ dated 02 June 2020, requiring among others, the (1) establishment and conduct of Agency Review and Compliance Procedure of SALN and for (2) a SALN Review and Compliance Committee. It may be noted that these were already accomplished by GCG through Office Order No. 2018-019² and the GCG Internal Memorandum Order No. 2018-11³ and both were posted in the GCG Website under the transparency seal.

The guidelines in the review and compliance procedure has remained effective with no revisions made since its approval. The composition of the Review and Compliance Committee, on the other hand, is substantially the same and most of the members are still employed with GCG. Hence, there is no need for any re-issuance of the guidelines or that of the committee as they remain effective and still binding.

It is therefore respectfully recommended that the above GCG office documents be recognized as substantial compliance to IATF MC No. 2020-1.

FOR YOUR CONSIDERATION AND APPROVAL.

APPROVED BY:


JAYPEE O. ABESAMIS
Director IV
Administrative and Finance Office

¹ Guidelines on the Grant of Performance-Based Bonus (PBB) for Fiscal Year 2020 under Executive Order No. 80, s. 2012 and Executive Order No. 201, s. 2016

² Composition of the Review and Compliance Committee (RCC)

³ Guidelines in the Review and Compliance Procedures in the Filing and Submission of Statement of Assets, Liabilities and Net Worth Disclosure of Business Interest and Financial Connections



OFFICE ORDER NO. 2018 - 019

DATE : 26 March 2018

SUBJECT : COMPOSITION OF THE REVIEW AND COMPLIANCE COMMITTEE (RCC)

A **Review and Compliance Committee (RCC)** is hereby created for the submission and evaluation of the Statement of Assets, Liabilities and Net worth (SALN) of all officials and employees of the Governance Commission for GOCCs (GCG). As such, the RCC shall be composed of the following GCG personnel:

NAME	GCG RCC COMPOSITION
ABESAMIS, JAYPEE O.	Chairman
DUKA, ANNABELLE B.	Member
IRVING V. OCCEÑA	Member

The RCC shall perform the following roles and responsibilities:

1. Review the SALN and evaluate if the same has been submitted on time, complete and in proper form;
2. Prepare a list of the following employees, in alphabetical order, to the head of agency, copy furnished the Civil Service Commission, on or before May 15 of every year:
 - a. Those who filed their SALNs with complete data;
 - b. Those who filed their SALNs but with incomplete data; and
 - c. Those who did not file their SALNs.

To assist the RCC in the discharge of its function, the following Human Capital Management Division (HCMD) personnel shall serve as its secretariat:

NAME	POSITION
PEREZ-TIBLANI, MARIA ARSENIA P.	Chief Administrative Officer
SUERTE FELIPE, JESUS PATRICIA ANNE S.	Supervising Administrative Officer
LAO, TRIZIA JOY U.	Senior Administrative Assistant
ANTONINO, JHAZMINE CAMILLE B.	Administrative Assistant
DE LEON, CHERIE MEI S.	Administrative Assistant

This Office Order shall take effect immediately.

SAMUEL G. DAGPIN, JR

Chairman 3/28



MEMORANDUM FOR THE COMMISSION PROPER

TO : **SAMUEL G. DAGPIN, JR.**
Chairman

FROM : **JAYPEE O. ABESAMIS**
Director IV, Administrative and Finance Office

DATE : **15 MARCH 2018**

SUBJECT : **REQUEST FOR ISSUANCE OF A SPECIAL ORDER FOR THE COMPOSITION OF THE REVIEW AND COMPLIANCE COMMITTEE (RCC)**

Pursuant to the Review and Compliance Procedure under Sec. 10 of Republic Act No. 6713 and CSC Resolution No. 1300455 promulgated on 04 March 2013, the Governance Commission for Government-Owned or Controlled Corporations (GCG) is required to create its Review and Compliance Committee (RCC) for the submission and evaluation of the Statement of Assets, Liabilities and Net worth (SALN) of all its officials and employees.

In view of the foregoing, the creation of the GCG Review and Compliance Committee (RCC) is hereby proposed to be composed of the following:

GCG RCC COMPOSITION	NAME
Chairman	JAYPEE O. ABESAMIS
Member	ATTY. ANNABELLE B. DUKA
Member	ATTY. IRVING V. OCCENA

Duties and Responsibilities:

The Review and Compliance Committee (RCC) shall:


- 1) Receive the SALN and evaluate if the same has been submitted on time, complete and in proper form;
- 2) Prepare a list of the following employees, in alphabetical order, to the head of agency, copy furnished the Civil Service Commission, on or before May 15 of every year:
 - a. Those who filed their SALNs with complete data;
 - b. Those who filed their SALNs but with incomplete data; and
 - c. Those who did not file their SALNs.

To assist the RCC in the discharge of its functions, the following Human Capital Management Division (HCMD) personnel shall serve as its secretariat:

NAME	POSITION
MARIA ARSENIA P. PEREZ-TIBLANI	Chief Administrative Officer
JESUS PATRICIA ANNE S. SUERTE FELIPE	Supervising Administrative Officer
TRIZIA JOY U. LAO	Senior Administrative Assistant
JHAZMINE CAMILLE B. ANTONINO	Administrative Assistant
CHERIE MEI S. DE LEON	Administrative Assistant

FOR YOUR CONSIDERATION AND APPROVAL.

Approved/Disapproved:



SAMUEL G. DAGPIN, JR.
Chairman 4