

**MEMORANDUM ORDER NO. 2022-18**

**CREATION OF A CORPORATE SECRETARY (SG 26) POSITION  
 IN THE PHILIPPINE POSTAL CORPORATION (PHLPOST)**

**WHEREAS**, through its Board Resolution No. 2022-80, the PHLPOST Board of Directors approved the inclusion of the position of Corporate Secretary in the list of plantilla positions of the Philippine Postal Corporation subject to the approval of the Governance Commission for GOCCs (GCG);

**WHEREAS**, PHLPOST formally requested from the GCG “approval of the inclusion of the Corporate Secretary in the plantilla positions of the Post Office.”;

**WHEREAS**, the Governance Commission for GOCCs (GCG) pursuant to Republic Act (R.A.) No. 10149 is mandated to “evaluate and determine the relevance of the GOCC, to ascertain whether such GOCC should be reorganized, merged, streamlined, abolished or privatized... [and] implement [the restructuring] *unless otherwise directed by the President.*”

**WHEREAS**, the Governance Commission has determined that it is in the best interest of the State and the public to create a Corporate Secretary (SG 26) position in PHLPOST;

**NOW**, Be it –

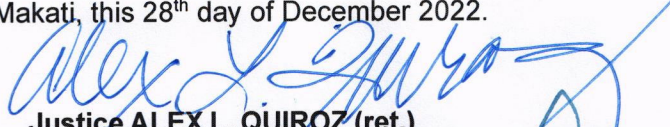
**RESOLVED**, the creation of one (1) Corporate Secretary (SG 26)<sup>1</sup> position under the PHLPOST Board Secretariat is hereby **APPROVED**;

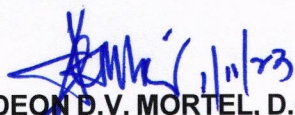
**RESOLVED FURTHER**, such Corporate Secretary shall perform the functions enumerated under Section 15.3 of GCG Memorandum Circular No. 2012-07 or the “Code of Corporate Governance for GOCCs”;

**RESOLVED FINALLY**, that the authorization to create the foregoing position is **SUBJECT TO THE FOLLOWING**:

1. Funds for the purpose shall be taken fully from the corporate funds of PHLPOST, included in its Corporate Operating Budget as approved by its Governing Board and no budgetary support will be provided by the National Government for personal services; and
2. The pertinent budgetary, accounting, auditing, civil service, and other applicable laws, rules and regulations shall be complied with.

**DONE**, in the City of Makati, this 28<sup>th</sup> day of December 2022.

  
**Justice ALEX L. QUIROZ (ret.)**  
 Chairperson

  
**Atty. GIDEON D.V. MORTEL, D.C.L.**  
 Commissioner

  
**Atty. GERALDINE MARIE B. BERBERABE-MARTINEZ**  
 Commissioner

<sup>1</sup> Primarily Confidential pursuant to CSC v. Javier, G.R. No. 173264.