



**SERVICE AGREEMENT**

19 March 2024

To: **Atty. Marius P. Corpus**  
Chairperson  
Governance Commission for Government-Owned or -Controlled Corporations (GCG)

Dear Sir,

Good day! We are pleased to provide our services for the Project: **One (1) Lot Photo and Video Coverage for the 2024 GCG Gender and Development (GAD) Conference on 20 March 2024 for 400pax in Pasay City (PICC)**. Production details are stated below:

**Photo and Video Coverage for GCG GAD Conference**

**One (1) day shoot**

**Two (2) Photographers using High-Res cameras**

**One (1) Videographer using Full HD cameras  
with gimbal stabilizer**

**One (1) Video Editor**

Professional Audio-Visual equipment

High Resolution photo and video (Full HD 1080p)

Editing and Post Production (motion graphics, titles, etc)

**Full HD Master release video**

**Package Price.....Php 89,000.00 (Non-VAT)\***



\*The PARTIES agree that the package price specified above shall be the total amount payable for the services and no additional costs shall be incurred by either party and in no case beyond the agreed contract price in the amount of Eighty-Nine Thousand Pesos (Php 89,000.00) as indicated in the Notice of Award and subject to the availability of funds of the GCG.

**Deliverables:**

- Submission of raw files (photos and videos) within 1-2 working days after the event
- Submission of 80 to 100 edited files of photos within 3-5 working days after the event.
- One (1) Post-Event Highlight Video (3 to 5 minutes running time) based on the program and inputs provided by GCG within 5 to 10 working days after the event

**Schedule and Terms of Payments:**

Payment of the package price shall be made by the GCG within twenty (20) working days from receipt of the Statement of Account after completion of the services.

Payment may also be made using the Direct Payment Scheme via bank debit system through issuance of List of Due and Demandable Accounts Payable - Authority fo Debit Account.

Bank fees and charges shall be for the account of Director's Cut Digital Video Production

Payments shall be deposited to:

Bank: Land Bank of the Philippines

Savings Account Name: Director's Cut Digital Video Production

Account Number: 0661-1308-30



Thank you very much and we look forward to working with you.

Conforme:

Neil Burdeos  
Director's Cut Digital Video Production

Atty. Marius P. Corpus  
Governance Commission for GOCCs

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SUBSCRIBED AND SWORN TO BEFORE ME ON  
19 MAR 2024 DAY OF QUEZON CITY Q.C.

ATTY. CONCEPCION P. VILLAREÑA  
Notary Public for Quezon City  
Until December 31, 2024  
PTR No. 5565783 / January 03, 2024 Q.C  
IBP No. 399899 / January 04, 2024 Q.C  
Roli No. 30457 / 05-09-1980  
MCLE VII-0006994 / 09-21-2021  
ADM. MATTER No. NP-021 (2024-2025)  
TIN NO 131-942-754  
Matalino Corner Malakas ST., Brgy. Central  
District IV, Diliman Quezon City