



PURCHASE ORDER

Supplier: **INFOWORX, INC.**
 (Doing Business under the Name and Style of PCWorx)
 Address: #384-B E. Rodriguez Sr. Ave., Brgy. Immaculate Conception, Cubao, Quezon City
 TIN : 004-845-988-000-09

P.O. No.: **24-0046**
 Date: **07 OCT 2024**
 PR Date: **24 JUNE 2024**
 Mode of Procurement:
Competitive Bidding (Public Bidding)

PMO copy

Name of Project: **SUPPLY AND DELIVERY OF BRAND-NEW COMPUTERS FOR THE GOVERNANCE COMMISSION FOR GOCCS (GCG) - LOT 2**

Place of Delivery: **3rd Floor BDO Towers Paseo (formerly Citibank Center), 8741 Paseo De Roxas, Makati City**

Delivery Period: **Sixty (60) Calendar days upon receipt of the Purchase Order**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot 2	SUPPLY AND DELIVERY OF BRAND-NEW COMPUTERS FOR THE GOVERNANCE COMMISSION FOR GOCCS (GCG) - LOT 2 Mid-Range Desktop Computers (Please see the project's Technical Specifications as reflected in the attached submitted Conformity with the Technical Specifications) Note: The winning bidder shall be subjected to the evaluation by the end-user after the implementation of the project. *** Nothing Follows***	30	P57,640.00	P1,729,200.00
Requesting Office:		<div style="text-align: center;"> DIR. JAYPEE O. ABESAMIS Director IV - SCITO </div>			

GOVERNANCE COMMISSION FOR GOCCS
 ALLOTTED
 R.A. No. 11936/11971
 Fund Available () General () Special () Trust ()
 Function Project 100010001
5000405099 - other machinery & equipment

(Total Amount in Words) **One Million Seven Hundred Twenty-Nine Thousand Two Hundred Pesos Only** **P1,729,200.00**

Purpose: To provide computing equipment for the employees and officials required in performing their daily productivity tasks to attain the GCG mandates.
 *** This Purchase Order is subject to the terms and conditions stated at the back of this document***

Conforme:

MR. FREDERICK L. LAO
 Signature over Printed Name of Supplier
10/8/24
 Date

Very truly yours,

ATTY. MARIUS P. CORPUS
 Chairperson

Fund Cluster: 01
 Funds Available: 1,729,200.00

JOSUE C. ROSAL
 OIC - Chief Accountant

ORS No.: 06-102101-2024-09-0841
 Date of the ORS: 26 Sept 2024
 Amount: 1,729,200.00



TERMS AND CONDITION

1. **PRICES.** All prices quoted herein are valid, binding and effective at least ninety (90) calendar days from date of quotation/ notice of award. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.

2. **NOTICE.** Awardee/ Supplier shall pick up purchase order (s) issued on his favor within three (3) days after receipt of notice to that effect. A telephone call or fax transmission shall constitute an official notice to the Awardee/ Supplier. Thereafter, if the purchase orders (s) remain unclaimed, the said purchase order (s) shall be sent by the messengerial service to the Awardee/ Supplier at the latter's expense. To avoid delay in the delivery of the requesting office's requirements, all Suppliers shall be precluded from proposing or submitting a substitute sample.

3. **DELIVERY.** Awardee/ Supplier shall be responsible for the source (s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order. Failure by the Supplier to comply with the same shall be ground for cancellation of the award and purchase order without prejudice to the imposition of administrative sanctions provided by the internal rules of the procuring Entity and/ or other applicable laws.

The Procuring Entity (GOVERNANCE COMMISSION FOR GOCCs) reserves the right to accept or reject delivered articles if found not conforming to specifications, terms and conditions stipulated.

4. **PLACE OF DELIVERY.** Awardee/ Supplier shall deliver the items to the Procuring Entity and its Property Officer for inspection and acceptance.

5. **LIQUIDATED DAMAGES.** When the Supplier fails to satisfactorily deliver goods under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the Awardee/ supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by the way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall automatically rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.

Rejected deliveries shall be construed as non-delivery of product (s)/ item (s) and shall be subject to liquidated damages, subject to the terms and conditions prescribed hereof.

6. **WARRANTY.** For the procurement of goods, in order to assure that manufacturing defects shall be corrected by the Awardee/ Supplier, a warranty security shall be required from the Awardee/ Supplier for a minimum period of three (3) months, in the case of Expendable Supplies, or a minimum period of one (1) year, in the case of Non- expendable supplies, after acceptance by the procuring entity of the delivered supplies. Any defective items (s)/ product (s) that may be discovered by the Procuring entity within the warranty period shall be replaced by the Award/ Supplier within seven (7) calendar days upon receipt of a written notice to that effect.

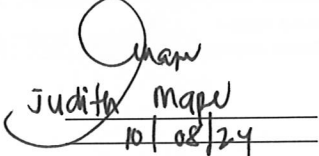
7. **PAYMENT.** Payment shall be made upon submission of the proof of Acceptance and Inspection report issued by the Procuring entity. All transactions are subject to applicable withholding taxes in accordance with existing BIR Rules and Regulations.

8. **OTHER TERMS AND CONDITIONS.** The Procuring Entity may include other terms and conditions depending on the need and nature of the items subject to the purchase order/ contract. The provisions, terms and condition in the project's Terms of Reference (TOR) shall prevail over these terms and condition in case of conflict.

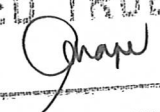
9. Provisions contained in Title VI of the Civil code of the Philippines on Sales and in Republic Act 9184 and its Revised implementing Rules and Regulations are hereby incorporated and made as an integral part hereof.

10. This serves as your Notice to Proceed.

Full Name and Signature of Authorized Representative
Date Signed

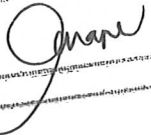

Judith Mapa
10/08/24

TECHNICAL SPECIFICATIONS		
LOT NO. 2	:	MID-RANGE DESKTOP COMPUTERS
QUANTITY	:	30 UNITS
APPROVED BUDGET FOR THE CONTRACT	:	₱2,087,692.00
PLEASE MARK [X] ON INTENT		
BIDDING FOR THE LOT NO. 2:		<input checked="" type="checkbox"/>
NOT BIDDING FOR THE LOT NO. 2:		<input type="checkbox"/>
Item	Technical Specification	Statement of Compliance "Comply" or "Not Comply"
2.1	The bidder must provide thirty (30) units of desktop computer with complete accessories and satisfies the minimum requirements and specifications below.	Comply Comply Comply
2.2	Must have a Windows 11 Professional 64-bit operating system.	Comply Comply
2.3	Must have at least 12 total cores and 20 total threads for the Central Processing Unit (CPU).	Comply Comply Comply
2.4	Must have at least 2.10 gigahertz (GHz) of base clock frequency and a maximum of at least 4.80GHz.	Comply Comply
2.5	Must have at least a total installed memory of sixteen (16) gigabytes (GB) of Double Data Rate 4 (DDR4) with a speed of at least 3,200 megahertz (MHz) for system memory technology. Must have an expandable memory up to 128GB.	Comply Comply Comply Comply
2.6	Must have at least a total storage capacity of 256GB of Solid-State Drive (SSD) with an interface of M.2 PCIe slot.	Comply Comply Comply
2.7	Must have at least a total storage capacity of 1 terabyte (TB) of HDD with an interface of 3.5" SATA port and 7,200 revolutions per minute (RPM).	Comply Comply Comply
2.8	Must have an optical drive with a speed of 8x DVD-RW and minimum of 9.0 millimeters (mm) in height.	Comply Comply
2.9	Must have dedicated graphics memory with at least 2GB DDR3 and must have support for High-Definition Multimedia Interface (HDMI).	Comply Comply Comply Comply
2.10	Must have the following standard Input/Output (I/O) ports in front of the desktop computer: audio jack, USB 3.2 Gen1 Type A ports, USB 3.2 Gen2 Type A ports, and USB 3.2 Gen2 Type C port.	Comply Comply Comply
2.11	Must have the following standard Input/Output (I/O) ports in rear of the desktop computer: D-Sub port or VGA port, HDMI port, Display Port, COM port, LAN port, audio jack, and USB 2.0 Type A ports.	Comply Comply Comply Comply
2.12	Must have Gigabit Ethernet technology and support LAN of 10/100/1000 LAN.	Comply Comply

CERTIFIED TRUE COPY
 BY: 

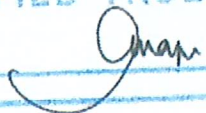


2.13	Must be supported of 802.11ax/ac/a/b/g/n, WIFI6, and Bluetooth 5.0.	Comply Comply
2.14	Must have at least a power supply of 300 watts.	Comply
2.15	Must have mouse and keyboard included.	Comply
2.16	Must have a monitor with a display screen of at least 21.45" up to 24" that supports HDMI and VGA connection, and a screen resolution of at least 1,920 x 1,080.	Comply Comply Comply
2.17	Must include an Uninterruptible Power Supply (UPS) that can handle a run time load of at least 360 watts. Must be a tower type with an input connection type of NEMA 5-15P, an output connection type of 4 NEMA 5-15R, and a circuit breaker.	Comply Comply Comply Comply
2.18	Must have at least three (3) years warranty on parts and labor.	Comply Comply
2.19	The delivery of mid-range desktop computers must be completed within sixty (60) calendar days from the receipt of the Notice to Proceed.	Comply Comply Comply

CERTIFIED TRUE COPY
 BY: 



WARRANTY AND SUPPORT		Comply
4.1	The bidder must warrant that the goods supplied are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials, except when the technical specifications required by the GCG provides otherwise.	Comply Comply Comply Comply
4.2	The bidder must further warrant that all goods supplied shall have no defect, arising from design, materials, or workmanship or from any act or omission of the bidder that may develop under normal use of the supplied goods.	Comply Comply Comply Comply
4.3	The bidder must provide a signed warranty and after sales service support certificate for all the supplied goods, and the bidder will be supported by their principal in terms of parts and services.	Comply Comply Comply Comply
4.4	The bidder must provide full-time support and managed services, without additional cost to the GCG, during the warranty periods:	Comply Comply
4.4.1	single point of contact for all hardware components;	Comply
4.4.2	twenty-four hours by seven days (24x7) service desk support via telephone, email or online chat portal;	Comply Comply Comply
4.4.3	at least eight (8) hours response time upon receipt of issue escalation and sixteen (16) hours for onsite support, if necessary;	Comply Comply
4.4.4	if the problem was not resolved by service desk support, the bidder must provide an onsite technical support; and	Comply Comply
4.4.5	procedures on support and issue escalation.	Comply Comply
4.5	The equipment to be delivered must be a model that is available in the Philippine market and not a cloned unit.	Comply Comply
4.6	The manufacturer must have a website where the end user and service provider can view the part numbers or descriptions of device. The same website must also be capable of viewing the warranty status of device using the product serial number.	Comply Comply Comply Comply
BIDDER REQUIREMENTS		Comply
6.1	Must have at least five (5) years of continuous existence and engagement in IT business.	Comply Comply
6.2	Must have completed a similar contract for supply and delivery of computers for the past three (3) years from the date of submission and receipt of bids.	Comply Comply Comply Comply
6.3	Must be a Platinum PhilGEPS registered supplier.	Comply
6.4	Subcontractors are prohibited.	Comply Comply
FORM OF QUOTATION		Comply
7.1	The bidder may participate in one or more lots stated above.	Comply
7.2	Bidder must submit a single Technical Component Envelope.	Comply
7.3	Bidder participating to more than one (1) lot shall submit separate Financial Component Envelopes for each lot to be bid on. The Financial Component Envelopes shall be properly marked with the particular lot number to be bid on.	Comply Comply Comply Comply
7.4	Bidder must submit the brochures of the product being offered per lot.	Comply Comply
7.5	Bidder quotations for each lot shall be inclusive of all costs.	Comply


CERTIFIED TRUE COPY
BY: 



	returned only after the lapse of the said one (1) year period.	Comply Comply Comply
CONFIDENTIALITY		
10.1	Information or rights acquired and obtained from the GCG, including but not limited to any and all obligations prior to the termination or expiration hereof and provisions on confidentiality and proprietary rights, will remain in effect after termination of the services rendered to the GCG. Hence, the undertaking of the bidder not to disclose and to keep information confidential shall subsist even after the expiration or termination of its obligation to the GCG nor can the bidder, at any time, disclose items mentioned or enumerated in Section 10.2 or any information it acquires by virtue of the contract which the GCG deems confidential.	Comply Comply Comply Comply Comply Comply Comply Comply Comply Comply
10.2	Records, documents, reports, and relevant data, such as diagrams, plans, designs, estimates, specifications, and other supporting records of materials compiled and prepared in the courses of the performance of the services shall be absolute properties of GCG and shall not be used by the bidder for purposes not related to this agreement without prior written approval of GCG. Copies of such documents as required in this TOR shall be turned over to GCG upon completion of the project except that the bidder shall have the right to retain a copy of the same.	Comply Comply Comply Comply Comply Comply Comply Comply Comply

I hereby certify to comply with the above Terms of Reference/ Technical Specifications

InfoWorX Inc.
Name of Company


Judith L. Mape
Authorized Representative

August 10, 2023
Date

CERTIFIED TRUE COPY
BY: 