



**PURCHASE REQUEST**

Office/Section : AFO/ADMIN.		PR No.: <u>                    </u>		Date: <u>                    </u>	
		Responsibility Center Code : <u>                    </u>		October 20, 2020	
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	5 gal/container	SUPPLY AND DELIVERY OF PURIFIED DRINKING WATER FOR THE PERIOD OF 01 JANUARY 2021 TO 31 DECEMBER 2021	2,000	50.00	100,000.00
		<i>Must provide Seven (7) Hot and Cold Water Dispenser.</i>			
		<i>Monthly Cleaning for all Dispenser.</i>			
		<i>Must Provide Replacement for Defective Dispenser.</i>			
		<i>Note: The service provider shall be subjected to the evaluation by the end-user after services have been rendered.</i>			
		<b>****Nothing Follows****</b>			
TOTAL					100,000.00
Purpose: For office's general use.					
Requested by:			Approved by:		
Signature : _____			Signature : _____		
Printed Name : JUDITH C. JEBULAN			JAYPEE O. ABESAMIS		
Designation : Chief Administrative Officer			Director IV - AFO		

GOVERNANCE COMMISSION  
 FY2021 ALLOTTED  
 R.A. No. Nep ABM/SARO # \_\_\_\_\_  
 Fund Available: ( ) General ( ) Special ( ) Trust ( )  
 Function Project 10001001  
5026401000 - Water

Received by: Amiane  
 Receipt date: 3 NOV 2020  
11:41am