



PURCHASE REQUEST

23-0033

Entity Name: _____

Fund Cluster: _____

Office/Section : AFO		PR No.: _____		Date: 26 June 2023	
		Responsibility Center Code : _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	UNITS	Transportation for GCG 2023 Team Building Activity on 19-21 July 2023 for 140 pax in Rizal	3		P150,000.00
		Pick-up, Drop-off: Seating Capacity for 140 pax			
		Itinerary: 19 July 2023			
		Pick up from Paseo de Roxas Makati, Stop-over for Breakfast, and Drop-off in Rizal			
		Itinerary: 21 July 2023			
		Pick up from Rizal, Stop-over for Lunch, and Drop-off in Paseo de Roxas Makati			
		Other inclusions:			
		Tax, Driver, Fuel, Processing of Mapa/ Macea Permit and Fees, Toll Fees, Driver's Meals, Driver's Allowance, Driver's Accommodation, and Onboard Passenger Accident Insurance			
		Vehicle Type and Amenities:			
		Bus model not older than year 2018 Air-conditioned with PA System			

GOVERNANCE COMMISSION FOR GOCCs
 ALLOTTED
 R.A. No. 11936
 Fund Available: () General () Special () Trust ()
 Function Project: 600-10061
 5020201002 - Training Expenses
 Pagsang

Purpose: For the GCG 2023 Team Building Activity -

Requested by: _____ Approved by: _____
 Signature : _____
 Printed Name : Teodoro Arsenio F. Paggabao
 Designation : OIC-Chief Administrative Officer, Admin Division
 Signature : _____
 Printed Name : Maria Arsenia P. Perez-Tiblani
 Designation : OIC-Director IV, Administrative and Finance Office

GCG PMD Received by: Merilyn Moral
 Receipt date: 29 June 2023