



**RECEIVING COPY**

04 MAR 2024

**NOTICE TO PROCEED**

**LEVI M. ANSELMO**  
*Sales Account Manager*  
**SUBIC BAY MARINE EXPLORATORIUM, INC.**  
 Camayan Wharf, West Ilanin Forest Area,  
 Subic Bay Freeport Zone, PH 2222

PMD COPY

**RE: ONE (1) LOT ACCOMMODATION, MEALS, USE OF  
 FUNCTION ROOM, AND OTHER AMENITIES FOR THE 2024  
 OFFICE PLANNING OF STRATEGY COMMUNICATIONS,  
 AND INFORMATION TECHNOLOGY OFFICE (SCITO) ON 05  
 TO 07 MARCH 2024 IN SUBIC BAY FREEPORT ZONE FOR  
 31 PAX**

Dear Sales Account Manager Anselmo,

This is to inform you that the attached Contract Agreement for the procurement of **ONE (1) LOT ACCOMMODATION, MEALS, USE OF FUNCTION ROOM, AND OTHER AMENITIES FOR THE 2024 OFFICE PLANNING OF STRATEGY COMMUNICATIONS, AND INFORMATION TECHNOLOGY OFFICE (SCITO) ON 05 TO 07 MARCH 2024 IN SUBIC BAY FREEPORT ZONE FOR 31 PAX** has been approved effectively after receipt of this notice in the amount of **THREE HUNDRED SIX THOUSAND AND FOUR HUNDRED PESOS ONLY (P306,400.00)**.

The provisions of the attached contract shall thus take effect as stated therein. Kindly acknowledge receipt and acceptance of this notice in 3 copies by signing in the space provided below.

**FOR YOUR APPROPRIATE ACTION.**

Very truly yours,

**ATTY. MARIUS P. CORPUS**

*Chairperson and Head of the Procuring Entity*

Received by:

*for*  
  
**LEVI M. ANSELMO**  
 (Signature above printed name)

04 MAR 2024

(Date and Time of receipt)

