



Office of the President of the Philippines  
**GOVERNANCE COMMISSION**  
 FOR GOVERNMENT OWNED OR CONTROLLED CORPORATIONS  
 3/F, BDO Towers Paseo, 8741 Paseo De Roxas, Makati City, Philippines 1226



**PURCHASE ORDER**

Supplier : **DCPLUS EVENTS MANAGEMENT SERVICES**

Address : 6 Atlanta St., Montgomery Place, Brgy, Kalusugan, Quezon City

TIN : 213-308-198-000

P.O. No. : 24-0065

Date : 31 OCT 2024

PR Date : 23-Sep-24

Negotiated Procurement - Small Value Procurement

Name of Project: **ONE (1) LOT PHOTO WALL PROVISION AND INSTALLATION SERVICES FOR THE GCG AWARDS CEREMONY**

Place of Delivery : **Philippine International Convention Center (PICC), Pasay City**

Delivery Period: **25 November 2024**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	LOT	PHOTO WALL PROVISION AND INSTALLATION SERVICES FOR THE GCG AWARDS CEREMONY	1	₱59,000.00	₱59,000.00
		a.) Specifications 2 pieces 8ft (width) x 12 ft (length) Fully-colored tarpaulin			
		b.) Design Final Design shall be discussed with the winning bidder/ service provider			
		c.) Delivery Delivery and setup/ installation shall be done at PICC by 8:00 am on 25 November 2024			
		d.) Others: Service should be inclusive of setup fee, transportation fees for workforce and equipment, meals, parking fees, toll fees, taxes, other necessary expenses and applicable fees/charges  GCG shall be given twenty (20) working days upon submission of complete billing documents for payment processing.			
		**** Nothing Follows****			
		Requesting Office:  <i>Jocelyn Grace Navato</i> <b>ATTY. JOCELYN GRACE N. NAVATO</b> Director IV, CSO			

GOVERNANCE COMMISSION FOR GOV. ALLIATES  
 R.A. No. 11939  
 Fund Available (  General ( ) Special ( ) Trust ( ) )  
 Function Project: 301010001  
 5021103000 - Representation Expenses

**(Total Amount in Words) Fifty-Nine Thousand Pesos Only**

**₱59,000.00**

Purpose: For the conduct of the GCG Awards Ceremony on 25 November 2024.

\*\*\* This Purchase Order is subject to the terms and conditions stated at the back of this document\*\*\*

Conforme:

*Marijane Burdeos*  
**MARIJANE BURDEOS**  
 Signature over Printed Name of Supplier

Very truly yours,

*Marius P. Corpus*  
**ATTY. MARIUS P. CORPUS**  
 Chairperson and Head of the Procuring Entity

Date

Fund Cluster : 01

Funds Available : 59,000 -

*Josue C. Rosal*  
**JOSUE C. ROSAL**  
 Chief Administrative Officer (Chief Accountant)

ORS No. : 02-102101-2024-10-0928

Date of the ORS : 22 Oct 2024

Amount : 59,000 -



## TERMS AND CONDITION

1. **PRICES.** All prices quoted herein are valid, binding and effective at least ninety (90) calendar days from date of quotation/ notice of award. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.

2. **NOTICE.** Awardee/ Supplier shall pick up purchase order (s) issued on his favor within three (3) days after receipt of notice to that effect. A telephone call or fax transmission shall constitute an official notice to the Awardee/ Supplier. Thereafter, if the purchase orders (s) remain unclaimed, the said purchase order (s) shall be sent by the messengerial service to the Awardee/ Supplier at the latter's expense. To avoid delay in the delivery of the requesting office's requirements, all Suppliers shall be precluded from proposing or submitting a substitute sample.

3. **DELIVERY.** Awardee/ Supplier shall be responsible for the source (s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order. Failure by the Supplier to comply with the same shall be ground for cancellation of the award and purchase order without prejudice to the imposition of administrative sanctions provided by the internal rules of the procuring Entity and/ or other applicable laws.

The Procuring Entity (GOVERNANCE COMMISSION FOR GOCCs) reserves the right to accept or reject delivered articles if found not conforming to specifications, terms and conditions stipulated.

4. **PLACE OF DELIVERY.** Awardee/ Supplier shall deliver the items to the Procuring Entity and its Property Officer for inspection and acceptance.

5. **LIQUIDATED DAMAGES.** When the Supplier fails to satisfactorily deliver goods under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the Awardee/ supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by the way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall automatically rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.

Rejected deliveries shall be construed as non-delivery of product (s)/ item (s) and shall be subject to liquidated damages, subject to the terms and conditions prescribed hereof.

6. **WARRANTY.** For the procurement of goods, in order to assure that manufacturing defects shall be corrected by the Awardee/ Supplier, a warranty security shall be required from the Awardee/ Supplier for a minimum period of three (3) months, in the case of Expendable Supplies, or a minimum period of one (1) year, in the case of Non- expendable supplies, after acceptance by the procuring entity of the delivered supplies. Any defective items (s)/ product (s) that may be discovered by the Procuring entity within the warranty period shall be replaced by the Award/ Supplier within seven (7) calendar days upon receipt of a written notice to that effect.


7. **PAYMENT.** Payment shall be made upon submission of the proof of Acceptance and Inspection report issued by the Procuring entity. All transactions are subject to applicable withholding taxes in accordance with existing BIR Rules and Regulations.

8. **OTHER TERMS AND CONDITIONS.** The Procuring Entity may include other terms and conditions depending on the need and nature of the items subject to the purchase order/ contract. The provisions, terms and condition in the project's Terms of Reference (TOR) shall prevail over these terms and condition in case of conflict.

9. **Provisions contained in Title VI of the Civil code of the Philippines on Sales and in Republic Act 9184 and its Revised implementing Rules and Regulations are hereby incorporated and made as an integral part hereof.**

10. **This serves as your Notice to Proceed.**

Full Name and Signature of Authorized Representative  
Date Signed

  
CRISTINA BURDEOS  
JAN 3, 2024