



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 7211653  
**Procuring Entity** GOVERNANCE COMMISSION FOR GOCC  
**Title** One (1) Lot General Office Repairs  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	20-0036	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	2
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	General Contractor		
<b>Approved Budget for the Contract:</b>	PHP 389,000.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>			
<b>Client Agency:</b>		<b>Date Published</b>	30/09/2020
<b>Contact Person:</b>	Reynaldo Jr. C. Paruñgao Administrative Officer V 3/F CITIBANK Center, Makati City Metro Manila Philippines 1226 63-02-53282030 Ext.415  rcparungao@gcg.gov.ph	<b>Last Updated / Time</b>	30/09/2020 00:00 AM
		<b>Closing Date / Time</b>	07/10/2020 10:00 AM

#### Description

Please see the attached Purchase Request for P.R. No. 20-0036 for the procurement of One (1) Lot General Office Repairs with the Approved Budget for the Contract (ABC) of (P389,000.00) and the Terms of Reference (TOR)/Technical specifications for the project.

Prospective Service Providers will need to submit the SIGNED QUOTATION in accordance with the TOR/Technical specifications, AND the following documentary requirements:

1. Supplier's/Service Provider's 2020 Mayor's/Business Permit;
2. PhilGEPS Certificate of Registration or PhilGEPS Registration number;
3. Original Notarized Omnibus Sworn Statement (Please see attached template);
4. For:
  - a.) Corporations -
    - a.1.) Corporate Secretary's Certificate delegating authority for signatory of Omnibus Sworn Statement to transact on behalf of the service provider AND
    - a.2.) Service provider's Securities and Exchange Commission (SEC) Certificate of registration;

OR

b.) Sole Proprietorship –

b.1.) Department of Trade and Industry (DTI) Certificate; AND

b.2.) Special Power of Attorney (SPA), if the authorized representative is not the proprietor himself/herself;

OR

c.) For Partnerships -

c.1.) SEC Certificate of registration of partnership; AND

c.2.) resolution conferring authority to transact on behalf of the partnership if the authorized representative is someone other than any of the named partners of such supplier/service provider.

Failure to submit ALL of the required documents with the responsive, compliant, and signed proposal/quotation before the deadline on 07 October 2020, 10:00am renders the submission, NON-COMPLIANT.

Further, pursuant to DBM Circular No. 2013-16 dated 23 Dec. 2013, the Procuring Entity (GCG) has adopted the Direct Payment Scheme (DPS) via bank debit system through the issuance of the List of Due payables due to creditors/payees. Please take note that Section 5.9.2 of the DBM Circular states that, "bank charges shall be borne/paid by the creditor/payee concerned if their account is not maintained at Landbank". For your strict compliance.

**Other Information**

Deadline for Submission of quotations/proposals AND documentary requirements: 07 October 2020, 10:00am

All submissions via email must be sent to [procurement@gcg.gov.ph](mailto:procurement@gcg.gov.ph)

Verification for receipt of all submissions must be sent to: [procurement@gcg.gov.ph](mailto:procurement@gcg.gov.ph)

For further inquiries, you may reach us at 5328 2030 local 371 or 415

**Created by** Reynaldo Jr. C. Paruñgao

**Date Created** 29/09/2020

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