



TERMS OF REFERENCE

ONE (1) LOT SUPPLY AND DELIVERY OF NETWORK SECURITY SUBSCRIPTION COVERING THE PERIOD 01 JULY TO 31 DECEMBER 2021

1. BACKGROUND AND RATIONALE

- 1.1. The main purpose of having a network security is to provide protection on the usability and integrity of an organization's network and data.
- 1.2. It can be a combination of multiple layers of defenses where a network administrator configures and implements policies and controls. A good example of network security means, that only the authorized users can gain access to the network resources and should be able to restrict and block actors with malicious intent from bringing exploits and threats inside and outside the office network.
- 1.3. There are different types of network security that an organization must be able to looked into, such as firewalls, anti-virus and anti-malware software, email security, web and application security, intrusion prevention systems, wireless security, mobile device security, VPN, network segmentation, access control and etc.
- 1.4. The Governance Commission have an existing Sophos XG310 as Firewall appliance and Sophos Central InterceptX as Anti-virus to serve as network security of the Commission. To ensure the continuity of the availability of the network security of the GCG, the required license subscriptions must be renewed and procured.

2. EXISTING LICENSE SUBSCRIPTION REQUIREMENTS

2.1. Firewall Subscription:

- 2.1.1. Two (2) Sophos XG310 Full Guard with, Network Protection, Web Protection, Email Protection and Web Server Protection.

2.2. Anti-virus Endpoint Subscription:

- 2.2.1. Two Hundred Fifty (250) Sophos Central InterceptX Advanced for Computers
- 2.2.2. Thirty (30) Sophos Central InterceptX Advanced for Servers

3. SUPPORT AND MAINTENANCE

The bidder shall provide the following:

- 3.1. Eight by five (8x5) service desk support via telephone, email, online chat portal.
- 3.2. One (1) hour response time upon receipt of call and four (4) hours for onsite support.
- 3.3. If the problem was not resolved by service desk support, the bidder must provide an onsite technical support. A service report must be provided every after onsite technical support.
- 3.4. The bidder must provide the procedure on support and issue escalation.

4. BUDGET REQUIREMENTS

- 4.1. The budget for One (1) Lot Supply and Delivery of Network Security Subscription covering the period 01 July to 31 December 2021 is Four Hundred Fifty Thousand Pesos Only (P450,000.00).

5. CONFIDENTIALITY

- 5.1. Information or rights acquired and obtained from the GCG, including but not limited to any and all obligations prior to the termination or expiration hereof and provisions on confidentiality and proprietary rights, will remain in effect after termination of the services rendered to the GCG. Hence, the undertaking of the bidder not to disclose and to keep information confidential shall subsist even after the expiration or termination its obligation to the GCG nor can the bidder, at any time, disclose that the bidder was engaged by the GCG for the supply and delivery of network security subscription.
- 5.2. Records, documents, reports and relevant data, such as diagrams, plans, designs, estimates, specifications and other supporting records of materials compiled and prepared in the courses of the performance of the services shall be absolute properties of GCG and shall not be used by the bidder for purposes not related to this agreement without prior written approval of GCG. Copies of such documents as required in this TOR shall be turned over to GCG upon completion of the project except that the bidder shall have the right to retain a copy of the same.

6. BIDDER REQUIREMENTS

- 6.1. The bidder must submit as part of bid submission a certification issued by the product manufacturer or solution provider that they are a certified partner and able to extend direct technical support to end-user for the product being offered.
- 6.2. Bidder must have at least three (3) years of continuous existence and engagement in IT security business.
- 6.3. Bidder must have completed a similar contract for the supply and delivery of network security subscription for the past three (3) years from the date of submission and receipt of bids.
- 6.4. Bidder must be a Platinum PhilGEPS registered supplier.
- 6.5. Subcontractors are not allowed.

7. DELIVERY AND IMPLEMENTATION SCHEDULE

- 7.1. The delivery of goods must be completed within thirty (30) calendar days from the receipt of the Purchase Order.