



PURCHASE REQUEST

22-0032

Entity Name: _____

Fund Cluster: _____

Office/Section : AFO		PR No.: _____		Date: _____	
		Responsibility Center Code : _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	UNITS	Transportation for GCG 2022 Team Building Activity on 23-25 May 2022 for 120-pax in Rizal	3		
		Pick-up, Drop-off: Seating Capacity for 120 pax.			
		Itinerary: 23-May-2022			
		Pick up from Paseo de Roxas Makati, Stop-over for Breakfast, and Drop-off in Rizal.			
		Itinerary: 25-May-2022 /			
		Pick up from Rizal, Stop-over for Lunch, and Drop-off in Paseo de Roxas Makati			P120,000.00,
		Other inclusions:			
		Tax, Driver, Fuel, Processing of Mapa/ Macea Permit and Fees, Toll Fees, Driver's Meals, Driver's Allowance, Driver's Accommodation, and Onboard Passenger Accident Insurance			
		Vehicle Type and Amenities:			
		Bus / Air-conditioned with PA System /			
Purpose: For the GCG 2022 Team Building Activity.					
Signature : _____		Requested by: _____		Approved by: _____	
Printed Name : Inna Marie Verz C. Prudacio-Ladislao				Jaypee O. Abesamis	
Designation : Chief Administrative Officer				Director IV	

GOVERNANCE COMMISSION FOR GCGCS
 RA No. 11640
 100010001
 5020101000 - Travel Local

GCG PMD Received by: Meilba Moral
 Receipt date: 13 May 2022