

24-0022

Appendix 60

**PURCHASE REQUEST**

Entity Name: \_\_\_\_\_ Fund Cluster: \_\_\_\_\_

Office/Section : AFO (GAD-TWG)		PR No.:	Date: March 04, 2024		
		Responsibility Center Code :			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	1 Lot	Supply and Delivery of GCG GAD Conference Participants' Kit with the theme "WE GADther Together, WE Gather to Empower"	400	500	P200,000.00
		GCG GAD Box with fillers "WE GADther Together, WE Gather to Empower" Material: Kraft paper boxes Printing Methods : Direct-to-Film Print Dimensions: L: 13.5 inches ; H: 3 inches; W: 9.5 inches (See attached design)			
		GCG GAD Tote Bag "WE GADther Together, WE Gather to Empower" Material: Katsa Canvass Printing Methods : Sublimation Color: Katsa Dimensions: L: 12 inches ; H: 14 inches (See attached design)			
		GCG GAD Cable Organizer "WE GADther Together, WE Gather to Empower" Material: Polywash Printing Methods : Direct-to-Film Print Color: Purple Dimensions: 24.5 cm x 5 cm x 18 cm (See attached design)			
		GCG GAD Notebook "WE GADther Together, WE Gather to Empower" Material: Moleskin Printing Methods : Direct-to-Film Print Color: Purple Number of sheets: 80 sheets Paper size: A5 Dimensions: L: 5.6 inches ; W: 0.5 inches ; H: 8.4 inches (See attached design)			
		GCG GAD Retractable Ballpen "WE GADther Together, WE Gather to Empower" Material: Plastic Printing Methods : Silk screen Print Ballpen tip: 0.5 Ballpen Ink Color: Black Ballpen Ink Body: Purple Dimensions: W: 5.5 inches (See attached design)			
		<b>Terms:</b> 1. No subcontracting is allowed. 2. All items should be delivered on or before 20 March 2024 upon receipt of the Purchase Order; 3. GCG shall be given twenty (20) working days after the receipt of goods for payment processing.			
		xxxxx NOTHING FOLLOWS xxxxx			
				<b>GRAND TOTAL:</b>	<b>P200,000.00</b>

GOVERNANCE COMMISSION FOR GOVERNMENT OWNED OR CONTROLLED CORPORATIONS

ALL OTED

P.A. No. 11936-Cont. BARRO #

Fund Available:  General ( ) Special ( ) Tr

Function Project 100010001

5024999099 - OTHER

MODE

*[Signature]*

Purpose: For the procurement of GCG GAD Conference Tokens in celebration of Women's Month 2024

Requested by: \_\_\_\_\_ Approved by: \_\_\_\_\_

Signature: \_\_\_\_\_ Printed Name : Atty. Merry M. Baring Designation : Board Secretary VI/GCG GAD Committee, Member

Signature: \_\_\_\_\_ Printed Name : Atty. Geraldine Marie Berberabe-Martinez Designation : Commissioner/GCG GAD Committee Head

Form No.: 8.521.007.22 Rev. No.: 03

GCG PMD Received by: Meilyn Moral  
 Receipt date: 07 March 2024