



Office of the President of the Philippines
GOVERNANCE COMMISSION
 FOR GOVERNMENT OWNED OR CONTROLLED CORPORATIONS
 3/F, BDO Towers Paseo, 8741 Paseo De Roxas, Makati City, Philippines 1226



Management System
 ISO 9001:2015
 www.tuv.com
 ID: 81000999

PURCHASE ORDER

Supplier : **GOLDEN TIGER WATER REFILLING STATION**
 Address : **Commercial 1, 2625-2629 Lumera Tower Condo., Legarda St., Brgy., 410, Zone 42, Sampaloc Manila**
 TIN : **411-016-699-000**

P.O. No. : **23 - 0001**
 Date : **27 MAR 2023**
 PR Date : **12-Jan-23**
 Mode of Procurement : Negotiated
 Procurement - Small Value Procurement

Name of Project : **ONE (1) LOT SUPPLY AND DELIVERY OF PURIFIED DRINKING WATER FOR THE PERIOD OF 01 JANUARY TO 31 DECEMBER 2023**

Place of Delivery : **3rd Floor BDO Towers Paseo (formerly Citibank Center), 8741 Paseo De Roxas, Makati City**

Delivery Period : **Seven (7) Calendar Days upon the receipt of Purchase Order**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	1 Lot	Supply and Delivery of Purified Drinking Water for the period of 01 January to 31 December 2023	2200 5-gal/container		₱112,824.00
		Monthly supply of 6 cases of 350-ml bottled water (24 pcs. = 1 case)	72 cases		

- Terms:**
1. Must provide eleven (11) Hot and Cold Dispensers (8 Dispensers at Main Office /3 Dispensers at 8th floor office extension)
 2. Once in three months cleaning for all the Water Dispenser
 3. Must provide monthly Certificate of Water Analysis to GCG.
 4. Must provide immediate replacement for defective or unsanitized dispenser unit/s.
 5. The service provider shall be subjected to the evaluation by the End-user after services have been rendered.
 6. The service provider must submit monthly statement of account for monitoring and billings.
 7. Weekly delivery of at least forty (40) 5-gallon container unless the GCG Administrative Division request a lower quantity.
 8. No subcontracting is allowed.
 9. Service provider must be within 10km. radius from the GCG Office.
 10. Within seven (7) calendar days upon the receipt of Purchase Order.
 11. Payment for the goods shall be made monthly after the service provider submit the billing statement or statement of account of the reference month covered by the billing.
 12. GCG shall be given twenty (20) working days after the reference month to process the payment for the said billing, provided the billing statement or statement of account has been received after the month end, the twenty (20) working days shall commence on the date of receipt of the statement of account.
 12. Payment for the goods actually rendered and consumed only within the prescribed period until 31 December 2023.

Nothing Follows

Requesting Division:

DIR. JAYREE O. ABESAMIS
 Administrative and Finance Office (AFO)

GOVERNANCE COMMISSION FOR GOCCs
 ALLOTTED
 R.A. No. 11934/11639
 Fund Allocation ()
 Function Project 100010001
 5720401000 - Drinking Water

(Total Amount in Words) **One Hundred Twelve Thousand and Eight Hundred Twenty-Four Pesos Only** ₱112,824.00

Purpose: For office's general use.

*** This Purchase Order is subject to the terms and conditions stated at the back of this document***

Conforme:

[Signature]
MS. ZOSIMA R. HUSMILLO
 Signature over Printed Name of Supplier
 7-28-23
 Date

Very truly yours,

[Signature]
Justice ALEX L. QUIROZ (ret.)
 Chairperson and Head of the Procuring

Fund Cluster : 01
 Funds Available : 112,824.00

[Signature]
RAUL T. ABAD
 Chief Accountant

ORS No. : 02-102101-2023-02-0092-A
 Date of the ORS: 20 Feb - 2023
 Amount : 112,824 (109,761/3,063)

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TERMS AND CONDITION

1. **PRICES.** All prices quoted herein are valid, binding and effective at least ninety (90) calendar days from date of quotation/ notice of award. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
2. **NOTICE.** Awardee/ Supplier shall pick up purchase order (s) issued on his favor within three (3) days after receipt of notice to that effect. A telephone call or fax transmission shall constitute an official notice to the Awardee/ Supplier. Thereafter, if the purchase orders (s) remain unclaimed, the said purchase order (s) shall be sent by the messengerial service to the Awardee/ Supplier at the latter's expense. To avoid delay in the delivery of the requesting office's requirements, all Suppliers shall be precluded from proposing or submitting a substitute sample.
3. **DELIVERY.** Awardee/ Supplier shall be responsible for the source (s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order. Failure by the Supplier to comply with the same shall be ground for cancellation of the award and purchase order without prejudice to the imposition of administrative sanctions provided by the internal rules of the procuring Entity and/ or other applicable laws.

The Procuring Entity (GOVERNANCE COMMISSION FOR GOCCs) reserves the right to accept or reject delivered articles if found not conforming to specifications, terms and conditions stipulated.

4. **PLACE OF DELIVERY.** Awardee/ Supplier shall deliver the items to the Procuring Entity and its Property Officer for inspection and acceptance.
5. **LIQUIDATED DAMAGES.** When the Supplier fails to satisfactorily deliver goods under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the Awardee/ supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by the way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall automatically rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.

Rejected deliveries shall be construed as non-delivery of product (s)/ item (s) and shall be subject to liquidated damages, subject to the terms and conditions prescribed hereof.

6. **WARRANTY.** For the procurement of goods, in order to assure that manufacturing defects shall be corrected by the Awardee/ Supplier, a warranty security shall be required from the Awardee/ Supplier for a minimum period of three (3) months, in the case of Expendable Supplies, or a minimum period of one (1) year, in the case of Non-expendable supplies, after acceptance by the procuring entity of the delivered supplies. Any defective items (s)/ product (s) that may be discovered by the Procuring entity within the warranty period shall be replaced by the Award/ Supplier within seven (7) calendar days upon receipt of a written notice to that effect.
7. **PAYMENT.** Payment shall be made upon submission of the proof of Acceptance and Inspection report issued by the Procuring entity. All transactions are subject to applicable withholding taxes in accordance with existing BIR Rules and Regulations.
8. **OTHER TERMS AND CONDITIONS.** The Procuring Entity may include other terms and conditions depending on the need and nature of the items subject to the purchase order/ contract.
9. **Provisions contained in Title VI of the Civil code of the Philippines on Sales and in Republic Act 9184 and its Revised implementing Rules and Regulations are hereby incorporated and made as an integral part hereof.**
10. **This serves as your Notice to Proceed.**

Full Name and Signature of Authorized Representative _____
Date Signed _____