



Appendix 60

PURCHASE REQUEST

23-0008

Entity Name: GCG

Fund Cluster: _____

Office/Section : CSO		PR No.: _____	Date: 19 January 2023		
_____		Responsibility Center Code : _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		Transportation services for 25 Persons (Pick-up and drop-off only) <u>Itinerary:</u> 30 January 2023 6:30 AM - Pick-up from Makati City then Drop-off to Alabang, Muntinlupa City 01 February 2023, 11:00 AM - Pick-up from Alabang, Muntinlupa City then Drop-off to Makati City <u>Inclusions:</u> Driver's fee Driver's Meals Applicable Government Tax Toll fees Parking fees Fuel MAPA-MACEA Permit Other applicable Permit and Fees Onboard travel insurance <u>Vehicle Type and Accessories:</u> Airconditioned Bus or Coaster	1	38,000.00	38,000.00
		TOTAL			38,000.00

Purpose: Transportation services for the conduct of CSO Planning on 30 January to 01 February 2023

Requested by:
 Signature :
 Printed Name : CHARMAINE C. MAYORGA
 Designation : CGO II

Approved by:

 ATTY. KAREN KREEZ L. TANGCO-PASCASIO
 Officer-in Charge, Corporate Standards Office

GOVERNANCE COMMISSION FOR GCGCS
 ALLOTTED
 R.A. No. 11934
 Fund Available: ARMSARO #
 Function Project: 301010001/301010002
 5020201002 - Training Expenses

GCG PMD Received by: Meilyn Moral
 Receipt date: 19 Jan. 2023
1:20 PM