



Appendix 60

PURCHASE REQUEST

23-00341

Entity Name: Governance Commission for GOCCS

Fund Cluster: 01

Office/Section : <u>AFO</u>		PR No.: _____		Date: <u>19 June 2023</u>	
		Responsibility Center Code : _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Lot	Supply and Delivery of HP Colorlaserjet 179FNW Toners and Imaging Drums	1		185,000.00
	Cartridge	HP 119A Cyan	9		
	Cartridge	HP 119A Yellow	9		
	Cartridge	HP 119A Magenta	9		
	Cartridge	HP 119A Black	9		
	Cartridge	HP 119A Laser Imaging Drum	6		
		Terms:			
		1. All items should be delivered within fifteen (15) working days upon the receipt of Purchase Order.			
		2. GCG shall be given twenty (20) working days upon submission of complete billing documents for payment processing.			
		Nothing Follows			
					185,000.00

GOVERNANCE COMMISSION FOR GOCCS
 ALLOTTED
 R.A. No. 11639 Continuing
 Fund Available 10010001
 Functional Project 520301002 - Office Supplies
Paggabao

Purpose: For the procurement of toners and imaging drums to HP Colorlaserjet 179FNW printers

Requested by:
 Signature : _____
 Printed Name : Teodoro Arsenio F. Paggabao
 Designation : OIC - Chief Administrative Officer - Admin.

Approved by:
 Signature : _____
 Printed Name : Raul T. Abad
 Designation : OIC - Director IV - AFO

GCG Received by: Meilba Mora
 PMD Receipt date: 29 June 2023