



Bid Notice Abstract

Request for Proposal (RFP)

Reference Number 7144472
Procuring Entity GOVERNANCE COMMISSION FOR GOCC
Title Third Party Survey on GCG Stakeholders' Satisfaction
Area of Delivery Metro Manila

Solicitation Number:	20-0032	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	3
Classification:	Consulting Services	Bid Supplements	0
Category:	Consulting Services		
Approved Budget for the Contract:	PHP 900,000.00	Document Request List	0
Delivery Period:			
Client Agency:		Date Published	30/07/2020
Contact Person:	Reynaldo Jr. C. Paruñgao Administrative Officer V 3/F CITIBANK Center, Makati City Metro Manila Philippines 1226 63-02-53282030 Ext.415 rcparungao@gcg.gov.ph	Last Updated / Time	30/07/2020 00:00 AM
		Closing Date / Time	03/08/2020 10:00 AM

Description

Please see the attached Purchase Request for P.R. No. 20-0032 for the procurement of Third Party Survey on GCG Stakeholders' Satisfaction with the Approved Budget for the Contract (ABC) of (₱900,000.00) and the Terms of Reference (TOR)/Technical specifications for the project.

Prospective Service Providers will need to submit the SIGNED PROPOSAL in accordance with the TOR/Technical specifications, AND the following documentary requirements:

1. Supplier's/Service Provider's 2020 Mayor's/Business Permit;
2. PhilGEPS Platinum Certificate of Registration;
3. Original Notarized Omnibus Sworn Statement (Please see attached template);
4. Annual Income Business Tax Return or Updated BIR Form 1702-RT;
5. Professional license/Curriculum Vitae for the proposed personnel;

6. Proof that service provider has at least five (5) years of experience in conducting stakeholders' surveys, from formulating the methodology to reporting the analyses;

7. Proof that The Third Party has at least three (3) years of experience in conducting focus group discussions on stakeholders' satisfaction or market research;

8. Tax clearance per E.O. 398, s. 2005, as finally reviewed and approved by the BIR; and

9. For:

a.) Corporations -

a.1.) Corporate Secretary's Certificate delegating authority for signatory of Omnibus Sworn Statement to transact on behalf of the service provider AND,

a.2.) Service provider's Securities and Exchange Commission (SEC) Certificate of registration;

OR

b.) Sole Proprietorship -

b.1.) Department of Trade and Industry (DTI) Certificate; AND,

b.2.) Special Power of Attorney (SPA), if the authorized representative is not the proprietor himself/herself;

OR

c.) For Partnerships -

c.1.) SEC Certificate of registration of partnership; AND

c.2.) resolution conferring authority to transact on behalf of the partnership if the authorized representative is someone other than any of the named partners of such supplier/service provider.

Failure to submit ALL of the required documents with the responsive, compliant, and signed proposal/quotation before the deadline on 03 August 2020, 10:00am renders the submission, NON-COMPLIANT.

Further, pursuant to DBM Circular No. 2013-16 dated 23 Dec. 2013, the Procuring Entity (GCG) has adopted the Direct Payment Scheme (DPS) via bank debit system through the issuance of the List of Due payables due to creditors/payees. Please take note that Section 5.9.2 of the DBM Circular states that, "bank charges shall be borne/paid by the creditor/payee concerned if their account is not maintained at Landbank".

For your strict compliance.

Other Information

Deadline for Submission of quotations/proposals AND documentary requirements: 03 August 2020, 10:00am

All submissions via email must be sent to procurement@gcg.gov.ph

Verification for receipt of all submissions must be sent to: procurement@gcg.gov.ph

For further inquiries, you may reach us at 5328 2030 local 371 or 415

Date Created

29/07/2020

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