Office of the President of the Philippines
GOVERNANCE COMMISSION
FOR GOVERNMENT OWNED OR CONTROLLED CORPORATIONS
3/F, BDO Towers Paseo, 8741 Paseo De Roxas, Makati City, Philippines 1226

Management System ISO 9001:2015
TÜVRheinland CERTIFIED
www.tuv.com ID 9105068109

Appendix 60

PURCHASE REQUEST

24-0025

Entity Name: Governance Commission for GOCCs **Fund Cluster:** 01

Office/Section : AFO	PR No.: _____ Responsibility Center Code : _____			Date: 26 February 2024	
Stock/ Property No.	**Unit**	**Item Description**	**Quantity**	**Unit Cost**	**Total Cost**
	Lot	Supply and Delivery of HP Colorlaserjet 179FNW Toners	1		121,000.00
	Cartridge	HP 119A Cyan	9		
	Cartridge	HP 119A Yellow	9		
	Cartridge	HP 119A Magenta	9		
	Cartridge	HP 119A Black	9		
		Terms:			
		1. All items must be genuine toners			
		2. The bidder must provide authorized reseller/supplier certificate from the manufacurer			
		3. Replacement of defective item without additional charge			
		4. All items should be delivered within fifteen (15) working days upon the receipt of Purchase Order.			
		5. GCG shall be given twenty (20) working days upon submission of complete billing documents for payment processing.			
		Nothing Follows			
					121,000.00

GOVERNANCE COMMISSION
ALLOTED
R.A. No. 11934
Fund Available: (Signature)
Function Proj: 10001000 50263501002 - Office Supplies

GCG PMD Received by: ZOSITH
Receipt date: 12 March 2024 1:59 pm

Purpose: For the procurement of toners to HP Colorlaserjet 179FNW printers

	Requested by:	Approved by:
Signature :		
Printed Name :	Vionne Rochelle D. Asuque	Raul T. Abad
Designation :	OIC - Chief Administrative Officer - Admin.	Director IV - AFO

Form No.: 8.521.007.22
Rev. No.: 03