



**MEMORANDUM ORDER NO. 2018-10**

**CREATION OF PROCUREMENT MANAGEMENT DIVISION AND LEGAL UNIT IN THE CULTURAL CENTER OF THE PHILIPPINES (CCP)**

**WHEREAS**, CCP requested for the creation of a Procurement Management Division in accordance with the DBM National Budget Circular No. 2015-558 dated 4 June 2015;

**WHEREAS**, CCP further requested to create a Legal Unit to be headed by an internal legal counsel with the following functions:

- a) Attend to all legal concerns of the CCP such as filing of cases against erring lessees of its properties and attend the court hearings on the matter, as necessary;
- b) Review all contracts being entered by CCP;
- c) Represent the CCP in meetings that will require legal expertise; and
- d) Act as Secretariat of the Bids and Awards Committee, Secretariat of the agency's Disciplining Committee, and Corporate Secretary of its Board of Trustees.

**WHEREAS**, the Governance Commission for GOCCs (GCG) pursuant to Republic Act (R.A.) No. 10149 is mandated to "evaluate the performance and determine the relevance of the GOCC, to ascertain whether such GOCC should be reorganized, merged, streamlined, abolished or privatized, in consultation with the department of agency to which a GOCC is attached... [and] implement [restructuring] *unless otherwise directed by the President;*"

**WHEREAS**, the GCG determined that it is in the best interest to approve the creation of CCP's Procurement Management Division and the Legal Unit in the latter's pursuit of its vital programs and objectives;

**NOW**, Be it –

**RESOLVED**, that the request of CCP for the creation of Procurement Management Division and Legal Unit is hereby **APPROVED**, with the following positions:

No. of Positions	Position Title	Salary Grade
<i>Procurement Management Division</i>		
1	Chief Administrative Officer	24
1	Supervising Administrative Officer	22
1	Administrative Officer V	18
1	Administrative Officer IV	15
<i>Legal Unit</i>		
1	Attorney V	25
<b>5</b>	<b>TOTAL</b>	

*6*

**RESOLVED FURTHER**, that the creation of the foregoing organizational units with the aforementioned positions is **SUBJECT TO THE FOLLOWING CONDITIONS**:

1. Funds for the purpose shall be taken fully from the corporate funds of the CCP, included in its Corporate Operating Budget as approved by its Board of Trustees; and
2. The pertinent budgetary, accounting, auditing, civil service and other applicable laws, rules and regulations shall be complied with.

**DONE**, in the City of Makati, this 25<sup>th</sup> day of October 2018.

**SAMUEL G. DAGFIN, JR.**  
*Chairman*

  
**MICHAEL P. CLORIBEL**  
*Commissioner*

  
**MARITES C. DORAL**  
*Commissioner*